

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**April 5, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action

**CONSENT CALENDAR ITEMS**

Items 1-4 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members they may be approved in one motion.

1. **Patient Care Services**

Joann Saporito, R.N., Vice President, Nursing Services

2. **Oakdale Nursing and Rehabilitation Center**

David Hiatt, Vice President, Oakdale Nursing and Rehabilitation Center

3. **Approval of Administrative Policies**

- Administration Policies: Absence of Department Manager; Pre-Placement Health Screening; Medicare – An Important Message About Your Rights (Notification of Hospital Discharge Appeal Rights); Mandatory Tuberculosis (TB) & Respiratory Fit Testing; Workplace Violence
- Environmental Services Policies: Attendance & Tardiness – *Retire*; Cleaning Blinds; Cubicle Curtain & Drapery Replacement; Cleaning of Doors & Door Jambs; Cleaning In-Patient Rehab. Svcs. Dept.; Cleaning Laboratory Draw Area; Cleaning Pharmacy Dept.; Disaster Call-Back List; Dust Mopping – *Retire/Replace*; Employee Photo I.D. Name Tag; Environ. Svcs. Dept. Safety – *Retire*; Equipment Check- *Retire*; Handling Clean/Soiled Linen; Handling Soiled Linen – *Retire/Replace*; In-Service Education; Mopping/Dust/Damp

4. **Approval of Minutes**

- March 1, 2018

**FINANCE COMMITTEE** – Wendell Chun, Ed.D, Chairperson

- John McCormick, President and C.E.O.

Action

1. Financial Report for February 2018 - Approval of February 2018 Financial Statement

Action

**MEDICAL STAFF REPORT** – Bruce Blackhart, M.D., Vice Chief of Staff

The Medical Executive Committee requests the District Board's approval of the following items forwarded from the March 20, 2018 meeting.

**2017 Antibiogram Summary & Antibiotic Susceptibility Report**

- Approval of the antibiotic susceptibility report for urine isolates and systemic isolates.

**Formulary Update**

- Monsel Paste/Solution (Ferric Subsulfate) – No longer available in 500cc's; revise formulary to reflect available dose of 8cc's.

**Anaphylaxis Box in the Clinics**

- Approved name change to "**Emergency Box**" and addition of two drugs per CMS recommendations:
  - i. Emetic agent, activated charcoal as ipecac is no longer available
  - ii. Anticonvulsant drug, Lorazepam injectable.

### **BNP Testing – Flag Patients on Entresto**

- Entresto affects the testing we are doing for BNP; our test is not valid for these patients. NT Pro BNP is a more appropriate test, which we do not perform in house. Pharmacist noted that these patients are usually switched to another drug.

*Recommendation:* Flag patients on Entresto because our present methodology does not work on these patients. Inform the ED Subcommittee.

### **Community Health Centers Policy & Procedure Manual**

The Community Health Center Manual has been revised to meet current required The Joint Commission and CMS standards. It has been reviewed by the Clinic Medical Directors and appropriate committees.

### **Forms/Policy Review**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the PPF Committee and appropriate Medical Staff Committees.

#### Forms

- i. Form0952 Clinic Pre-op History and Physical Exam

#### Administrative Policies & Procedures

- i. Credentialing Physicians and AHPs in the Event of a Disaster
- ii. Medical Staff Fees Account – Funds Management
- iii. Name Badges for Medical Staff and AHPs
- iv. Plan for the Provision of Patient Care

#### Clinical Policies & Procedures

- i. Chest Tube Insertion
- ii. Management of Patients Who are a Danger to Self or Others

#### Emergency Department Policies & Procedures

- i. Intranasal Fentanyl for Acute Pain Control in Pediatrics Protocol (*new*)

#### Infection Control Policies & Procedures

- i. Animals in the Healthcare Settings
- ii. Cleaning Clinical Laboratory (EVS Manual)
- iii. Hospital Acquired Infection, Criteria For
- iv. Infectious Disease Outbreak Protocol
- v. Reportable Diseases
- vi. Tetanus Deip-Acel-Pert Vaccine Screening & Administration for Postpartum Women
- vii. Tuberculosis Exposure Control Plan

#### Diagnostic Imaging Services Policies & Procedures

- i. Critical Patients MRI
- ii. Department safety and Education
- iii. Dept. Goals and Mission
- iv. Destruction of Archival Film
- v. Diagnostic Radiology Safety
- vi. Education Plan – Rad department
- vii. Film Retention
- viii. Infectious Prevention and Control for Radiology Department
- ix. Informed Consent Required Procedures
- x. Loaning of Radiographs
- xi. Mammography Infection Control
- xii. Medical Director Duties and Responsibilities
- xiii. Menstrual Histories
- xiv. MRI Emergencies
- xv. Obtaining Services not Available at OVHD
- xvi. Patient information On Diagnostic procedures

- xvii. Patient Personnel Safety Policies
- xviii. Persons Permitted in X-ray Rooms
- xix. Preparation of Radiographic Rooms
- xx. Radiographic Files
- xxi. Radiology Department Orientation
- xxii. Radiology Equipment – Care and Cleaning
- xxiii. Radiology Service
- xxiv. Release of Diagnostic Imaging Results
- xxv. Request for Radiographic Procedures Medical Necessity Requirements
- xxvi. Screening Mammograms
- xxvii. Shredding Confidential Documents in Radiology
- xxviii. Standard Positions
- xxix. Sterile Supplies
- xxx. Technologist Performance Requirements
- xxxi. Technologist Qualifications
- xxxii. Teleradiology
- xxxiii. Transporting Patients with Foley Catheters
- xxxiv. Ultrasound System and Equipment Maintenance
- xxxv. Ventilator patient transfer to and from Unit

### **CHAIR PERSON REPORT**

Dan Cummins, Chair Person

Information/Action 1. Chair Person Comments

### **PRESIDENT AND CEO REPORT**

- John McCormick, President and Chief Executive Officer

- Action  
**Resolution  
2018-04** 1. Setting General Prevailing Wage Rates; Required Annually per State Law
- Action 2. Ratification of 1 Year Proposed United Steel Workers Union Contract For Acute Care Employees
- Action 3. Salary Increase Non-Union Staff: Clinics and Acute Care
- Action 4. Raising Emergency Room Prices Effective July 1, 2018 - Raise Emergency Room Prices by 8%
- Action 5. Amendment to Emergency Room Physician Contract – Raise Stipend to Physicians to \$24,000 per month
- Action 6. Consulting Services for Information Systems to Insure the Hospital Meets Stage 3 Compliance – Use of Consultant Not to Exceed \$110,000
- Action 7. Approval of Shower Project Long Term Care Facility – Bidding out State Approved Project

Action 8. Create New Conference Room in the Medical Office Building at a Cost Not to Exceed \$45,000.

Action 9. Revised Leases for Medical Office Building with No Major Changes to Existing Leases.

Information 10. Legislative Update (distributed at meeting)

**ADJOURN TO CLOSED SESSION**

Action 1. **Approval of Closed Session Minutes –**  
March 1, 2018

**(See attached Closed Session Sheet information)**

**RECONVENE TO OPEN SESSION**

Action/Information 1. Public Employment Position: President and Chief Executive Officer;  
Annual Review of Employment Agreement for John McCormick.

Information **REPORT OF CLOSED SESSION**

Posted on: March 30, 2018

By: Jill Andersen

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
April 5, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Medical Staff Credentials Report – Bruce Blackhart, M.D., Vice Chief of Staff
- Quality Improvement Report – Susan Todd, R.N., D.O.N. Oakdale Nursing & Rehab. Center
- Quality Improvement Report - Deborah Dunaj, R.N., V.P., Quality & Risk Management
- President and Chief Executive Officer – John McCormick, President and C.E.O.
  - Personnel Issues
  - Compliance Committee Report

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): United Steel Workers - Acute Care

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): National Association of Government Employees (NAGE)

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

**Property:** (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation) Oakdale Nursing and Rehabilitation Center

**Agency negotiator:** John McCormick, President and C.E.O.

**Under negotiation:** Lease arrangement

**REPORT INVOLVING TRADE SECRETS**

(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility) Strategic Issue

Estimated date of public disclosure: September 2018

**LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961): Juanita Burdette

**Agency claimed against:** (Specify name): Oak Valley Hospital District

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code §54957)

**Title:** President and Chief Executive Officer Contract

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.