

**REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION**

**July 5, 2018, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Louise Sanders, Vice-Chair Person
Wendell Chun, Secretary
Jim Teter, Director
Edward Chock, M.D., Director

Excused Absence:

Staff

John McCormick, President and CEO
Ann Croskrey, Chief Financial Officer
Deborah Dunaj, R.N., V.P., Quality/Risk Mgmt.
David Rodrigues, V.P., Administrative Svcs.
Jo Saporito, R.N., V.P., Director of Nursing
Brian Beck, V.P., Human Resources
Dave Hiatt, V.P., Oakdale Nursing & Rehab. Ctr.
Bruce Blackhart, M.D., Vice Chief of Staff
Chang Ahn, Controller

Excused Absence:

MEETING CALLED TO ORDER

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:39p.m.

PUBLIC COMMENT

No public in attendance. No Public Comment read.

CONSENT CALENDAR

The following items 1-4 will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. Patient Care Services

Joann Saporito, R.N., Vice President, Nursing Services

2. Oakdale Nursing and Rehabilitation Center Report

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. Approval of Administrative Policies

- Student Placements (Human Resources)

4. Approval of Minutes

- May, 3 2018
- July 11, 2018

Louise Sanders made the motion to approve all Consent Calendar items. Edward Chock, M.D. made the second. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock

Nay:

Abstain:

Absent:

MOTION CARRIED

Financial Report for March 2018

Ann Croskrey presented the April 2018 and May 2018 Financial Reports.

In April, hospital operations before new hospital non-cash expenses generated a profit of \$2.159 million. Expenses are under budget by almost 3% for the month. The EBIDA was an outstanding 31.88% and is now a very impressive 19.2% year-to-date.

For the month of May, our hospital operations had a profit of \$3.645 million. This is \$2.741 million better than budget for May and year-to-date we are at \$6.484 million better than budget. Extra “lobby dollars” were received, which increased our bottom line by over \$2 million. Days cash on hand are 107 with intergovernmental transfers due in which will raise days cash on hand by year end to over 130 days. Our operating expenses remain under-budget by 3%. The EBIDA was 42% in May and 22.2% year-to-date.

Wendell Chun made the motion to approve the Financial Reports for April 2018 & May 2018. Louise Sanders made the second. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock

Nay:

Abstain:

Absent:

MOTION CARRIED

Charity Care

John reported on one Charity Care case that met the criteria. The total amount of the Charity Care case is \$8,643.03.

Wendell Chun made the motion to approve the Charity Care case totaling \$8,643.03. Ed Chock, M.D. made the second. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock

Nay:

Abstain:

Absent:

MOTION CARRIED

MEDICAL STAFF REPORT – Bruce Blackhart, M.D., Vice Chief of Staff

The following forms, policies, manuals and reports have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Standards Committee and appropriate Medical Staff Committees.

The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the May 15, 2018 meeting and the June 19, 2018 meeting.

Dr. Blackhart reported that proctorship was performed for the Hospitalist physicians. The reports were satisfactory with the exception of a few reports missing some data. These reports will be sent back to the reviewing source to obtain the required information.

An overview of the Medical Staff Report and Credentialing items was presented by Doctor Blackhart and John McCormick.

Delineation of Privileges

- Licensed Clinical Social Worker (*new*)

Drug Shortages

Updates are posted in ED, ICU and the Physician Room. Committee recommends Pharmacist to email updates to physicians in addition to posting on the units. The following shortages were noted:

- Sterile Water IV bags 2000ml for Malignant Hyperthermia is now **AVAILABLE**. Malignant Hyperthermia carts have been stocked with fresh sterile water bags.
- Metoclopramide Injection – **AVAILABLE**
- Morphine 10mg capsules – Out of Stock. Can use morphine 2ml and 4ml injectable.
- Fentanyl 250mcg/5ml ampules – we have 150 in stock; we do have 2ml as well.

Epinephrine (Epi) Pens in the Emergency Department

- Discussed Epi pen versus epinephrine in an ampule (cost, longevity, patient safety, pediatrics). We have the ampule in stock, measurement is very easy to calculate and cost effective. Patient safety concern, not having an Epi pen available is potential for increase in errors and delays to get the medication to the patient in an emergent situation.

Recommendation: Stock both pens and ampules in the ED.

Oakdale Nursing & Rehabilitation Center Policy & Procedure Manuals

The following policy & procedure manuals have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the ONRC Quality Review Committee, PPF Committee and appropriate Medical Staff Committees.

- i. MDS Manual
- ii. Nutrition Services Manual
- iii. Social Services Manual

Forms/Policy Review

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the PPF Committee and appropriate Medical Staff Committees.

Forms

- i. Form0936 Provider Checklist Needle Stick and Other Exposures to Blood/Body Fluids
- ii. Form0950 Clinics – Infusion Orders
- iii. Form0955 Consent – Clinic – Hysterectomy (*new*)
- iv. Form0956 Consent – Clinic – Patients with a prior Cesarean Birth (*new*)

Administrative Policies & Procedures

- i. Disparity Reduction Plan

Clinical Policies & Procedures

- i. MRSA Active Surveillance Screening Standardized Procedure

Emergency Department Policies & Procedures

- i. Propofol (Diprivan) Continuous Infusion for Intubated Patients in the ED and ICU (*new*)

Environmental Services Policies & Procedures

- i. Infection Control in EVS Manual (*retire*)

Infection Control Policies & Procedures

- i. Nail Debridement NP Standardized Procedure (*retire*)
- ii. Scabies – Prevention & Control

Summary of Discussion Items

- Medication Error Reduction Plan (MERP) - Next roll out with MERP is Element #7 Distribution. Our goal is to have everything on the formulary available in the Pyxis system. Not all medications will be in every Pyxis but can be located.

Edward Chock, M.D. made the motion to approve the Medical Staff Report. Jim Teter made the second. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock

Nay:

Abstain:

Absent:

MOTION CARRIED

CHAIR PERSON REPORT

Chair Person Comments

Chair Person Cummins reported that he is very pleased with the volume of patients being treated at the hospital for both acute care and emergency services and commented that the treatment and professionalism of hospital staff has been excellent.

PRESIDENT AND CEO REPORT

Approval of Hospital as General Contractor to Complete Shower Project for Long Term Care

The Shower Project for the Long Term Care Center went to bid but no bids were submitted.

Mr. McCormick requested Board approval to enlist Don Pederson, Chief Engineer of Oak Valley Hospital District to serve as the General Contractor of this project.

Jim Teter made the motion to approve Don Pederson, Chief Engineer as General Contractor of the Long Term Care Center Shower Project. Louise Sanders made the 2nd. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock

Nay:

Abstain:

Absent:

MOTION CARRIED

Approval of Shower Project in Long Term Care Not to Exceed \$200,000

Board approval was requested for the Long Term Care Shower Project not to exceed \$200,000.

Louise Sanders made the motion to approve the Long Term Care Shower Project not to Exceed \$200,000.
Jim Teter made the 2nd. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock

Nay:

Abstain:

Absent:

MOTION CARRIED

Education Report, Credentialing and Privileging. (distributed at meeting)

John McCormick presented an education report to the Board Members on “The Basics of Privileging and Credentialing”. This educational report included to following:

1. Privileging
2. Credentialing
3. Non-Physician Practitioner
4. Board Responsibilities
5. Outpatient Only Doctors
6. Hospital Staff Responsibilities
7. The Process by the Hospital
8. The Red Lights in the Process
9. Once Application is Approved by Hospital

Legislative Update (distributed at meeting)

The County of Stanislaus announced plans for next year to bid for one contractor to provide ambulance services. Including the 3 District Healthcare services in the plans is still up for discussion. The Board will be kept updated on this issue.

Senate Bill 1152 (Hernandez) – Will apply strict mandates on the discharge process for homeless patients. This bill will eventually pass but with some modifications still being discussed.

AB 2790 (Maienschein) – Pertains to Hospital Licensing with respect to construction project authorization. This will affect approval process of hospital applications submitted to the Department of Public Health.

CORRESPONDENCE – None

ADJOURN TO CLOSED SESSION

Jim Teter made the motion to adjourn to closed session. Louise Sanders made the second.

The Oak Valley Hospital District Board meeting was adjourned to closed session at 6:10p.m.

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes for May 3, 2018 were approved.
Medical Staff Credentials Report was approved.
Quality Report – Long Term Care – Report presented.
Quality Improvement Report – Report presented.
President and C.E.O. Report – Personnel Issues.
Conferences with Labor Negotiators – Updates presented.
Conferences with Real Property Negotiators – Update presented.
Report on Trade Secrets – Report on Strategic Plan Issue was presented.

Public Employment Position: President and Chief Executive Officer; Annual review of Employment Agreement for John McCormick.

The C.E.O. Annual Evaluation Adhoc Committee proposes the following:

- 6% annual increase to current salary retroactive to January 28, 2018.
- Severance changed from 15 months to 18 months.
- Increase car allowance to \$1,000 per month retroactive to January 28, 2018
- New 4-year contract.

Wendell Chun made the motion to approve all proposed contract terms for John McCormick, President and C.E.O. Jim Teter & Louise Sanders made the second. No public input.

Aye: Cummins, Sanders, Chun, Teter, Chock
Nay:
Abstain:
Absent:

MOTION CARRIED

ADJOURNMENT

Jim Teter made the motion to adjourn the District Board of Directors meeting. Wendell Chun made the second.

The Board of Directors meeting was adjourned at 7:29pm.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Wendell Chun, Ed.D, Secretary

DATE: _____