

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**December 12, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Action                    **ADMINISTRATION OF OATH OF OFFICE**

- Dan Cummins
- Edward Chock, M.D.
- Chaitanya Mahida, M.D.

Information/Action    **CONSENT CALENDAR ITEMS**

Items 1-4 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members they may be approved in one motion.

1. **Patient Care Services**

Joann Saporito, R.N., Vice President, Nursing Services

2. **Oakdale Nursing and Rehabilitation Center**

Dave Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. **Approval of Administrative Policies**

All Hazard Emergency Operations Plan (Emergency Operations All Hazards Manual)

4. **Approval of Minutes**

- November 1, 2018
- November 14, 2018

**FINANCE COMMITTEE** – Ed Chock, M.D., Acting Chairperson

- John McCormick, President and C.E.O.

Action                    1. Financial Reports for October 2018 - Approval of  
October 2018 Financial Statements

Action                    **MEDICAL STAFF REPORT** – Chaitanya Mahida, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the November 20, 2018 meeting.**

**Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

**Medication Error Reduction Plan (MERP)**

- Revisions made to the 2018 OVHD Plan for Achieving Measurable Improvement in Medication Safety

**Medical Staff Bylaws, Rules and Regulations** (copies attached)

- Revisions approved by majority vote
- Technical and Editorial Amendments – per Bylaws Article 15.3 the MEC can approve modifications such as renumbering, spelling, grammar, etc. Changes are noted throughout the document and are effective immediately and permanent if not disapproved by the Medical Staff or the Governing Body within 90 days of adoption.

**Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

- A. **Forms**
  - i. Form0962 ED – Physician Rec Progress Notes
  - ii. Form0963 ED – Physician Rec Progress Notes – Obs Status
  
- B. Clinical Policies & Procedures
  - i. Administration of IV Adenosine
  - ii. Administration of IV Cardizem/Diltiazam
  - iii. First Dose Medication
  - iv. Moderate Sedation
  - v. Patient’s Own Medications, Including Herbals and “Natural Remedies”
  - vi. Pressure Injury/Skin Breakdown Prevention Management (*title change*)
  - vii. Rapid Response Team
  - viii. Solution Warming Guidelines
  - ix. Sound-Alike Look-Alike Drugs (*title chg*)
  - x. Suicide Risk Screening
  
- C. Pharmacy Policies & Procedures
  - i. Black Box Medications Warning
  - ii. Drug Distribution
  - iii. Drug Procurement/Inventory
  - iv. Medication Management/Ordering and Transcribing
  - v. Prescribing/Ordering/Distribution of Controlled Substances (*new*)
    - a. Controlled Drug Distribution (*retire*)
    - b. Prescribing/Ordering Controlled Drugs (*retire*)
  - vi. Therapeutic Drug Interchange
  - vii. Therapeutic Duplication

**CHAIR PERSON REPORT**

Dan Cummins, Chairperson

- Information/Action    1. Chair Person Comments
  
- Action                    2. Election of Officers for Calendar Year 2019
  - Chair Person
  - Vice Chair Person
  - Secretary

- Action 3. Appoint 2 Board Members to the Finance Committee
- Action 4. Appoint Finance Committee Chairperson from the 2 Newly Selected Board Members.
- Action **Resolution 2018-11** 5. **Consideration of Board Resolution 2018-11 Canceling the January 3, 2019 Regular Meeting and Finance Committee Meeting of the District Board.**  
*- John McCormick, President and C.E.O.*
- Action 6. Conflict of Interest Issue – Swimming Pool Lease
- Action 7. Conflict of Interest Issue – Water Aerobics Program
- Information 8. Conflict of Interest Issue – Medical Office

**PRESIDENT AND CEO REPORT**

Action & Information - John McCormick, President and Chief Executive Officer

- Action 1. J Street Between Oak and Ash Street: Deed this Portion of J Street to the City of Oakdale.
- Information 2. Auxiliary Tree Lighting
- Action 3. Revise Contract with Emergency Room Physicians to Increase Payment by \$10,000 per month.
- Information 4. Events Calendar
- Information 5. Legislative Update (distributed at meeting)

**ADJOURN TO CLOSED SESSION**

- Action 1. **Approval of Closed Session Minutes – November 1, 2018**

**(See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

Information **REPORT OF CLOSED SESSION**

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
December 12, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Medical Staff Credentials Report – Chaitanya Mahida, M.D., Chief of Staff
- Quality Improvement Report – Susan Todd, D.O.N., Oakdale Nursing & Rehab. Center
- Quality Improvement Report - Deborah Dunaj, R.N., V.P., Quality & Risk Management

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): United Steel Workers - Acute Care

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

**Property:** (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation) Oakdale Nursing and Rehabilitation Center

**Agency negotiator:** John McCormick, President and C.E.O.

**Under negotiation:** Lease arrangement

**REPORT INVOLVING TRADE SECRETS**

(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility): Business Venture

Estimated date of public disclosure: March 20, 2019

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.