

**REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION**

**March 1, 2018, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Louise Sanders, Vice Chair Person
Jim Teter, Director
Edward Chock, M.D., Director

Excused Absence:

Wendell Chun, Secretary

Staff

John McCormick, President and CEO
Ann Croskrey, Chief Financial Officer
Jo Saporito, R.N., V.P., Director of Nursing
Deborah Dunaj, R.N., V.P., Quality/Risk Mgmt.
Brian Beck, V.P., Human Resources
David Rodrigues, V.P., Administrative Svcs.
Chang Ahn, Controller
Chaitanya Mahida, M.D., Chief of Staff

Absent: Dave Hiatt, V.P., Oakdale Nursing & Rehab. Ctr.

MEETING CALLED TO ORDER

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:30p.m.

PUBLIC COMMENT

Public Comment read.

Dan Cummins made the motion that the following open session agenda item:

PRESIDENT AND C.E.O. REPORT

“Request to Purchase a “Cisco Web Security Appliance - Ironport with AMP” at a cost not to exceed \$40,000”

be added to the March 1, 2018 Meeting of the Board of Directors Agenda as an Open Session item, as this item arose subsequent to the posting of the agenda for this Board meeting.”

Ed Chock, M.D. made the second. No public input.

AYES: Cummins, Sanders, Teter, Chock

NOES:

ABSTAINED:

ABSENT: Chun

CONSENT CALENDAR

The following items 1-4 will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. Patient Care Services

Joann Saporito, R.N., Vice President, Nursing Services

2. Oakdale Nursing and Rehabilitation Center Report

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. Approval of Administrative Policies

- Field Training Program (Ambulance)

4. Approval of Minutes

- February 1, 2018

Jim Teter made the motion to approve all Consent Calendar items. Vice-Chair Person Louise Sanders made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock

Nay:

Abstain:

Absent: Chun

MOTION CARRIED

Financial Report for January 2018

John McCormick presented the January 2018 Financial Report. The month of January was very strong financially with a profit of over \$1 million. Admissions increased in January with cash on hand days at 126. Physical Therapy volume increased by 20%.

Vice Chair Person Louise Sanders made the motion to approve the Financial Reports for January 2018. Doctor Chock made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock

Nay:

Abstain:

Absent: Chun

MOTION CARRIED

Charity Care

Two (2) Charity Care cases met the criteria and are recommended for approval. One of the cases received a \$200.00 payment from the patient and it is recommended these dollars be returned. The total amount of Charity Care cases is \$19,894.04, which includes the \$200.00 refund.

Jim Teter made the motion to approve 2 Charity Care cases totaling \$19,894.04, which includes a \$200.00 patient refund. Vice Chair Person Louise Sanders made the second. No public input.

MOTION CARRIED

MEDICAL STAFF REPORT - Chaitanya Mahida, M.D., Chief of Staff

The following forms, policies, manuals and reports have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Standards Committee and appropriate Medical Staff Committees.

Revisions to the Medical Staff Rules & Regulations

- Addition of Chiropractor to Rule 5.2-2, Types of AHPs currently eligible to apply for practice privileges

- Approved by majority vote

Forms/Policy Review

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the PPF Committee and appropriate Medical Staff Committees.

- a. Anesthesia Services Policies & Procedures
 - i. Ambulatory Surgery Preoperative Assessment Criteria
 - ii. ASA Classification System
 - iii. Preoperative Testing/Assessment Criteria for Inpatient Procedures
- b. Clinical Policies & Procedures
 - i. Recovery of Surgical and GI Patients for Regular and After Hours

Vice Chair Person Sanders made the motion to approve the Medical Staff Report. Wendell Chun made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock

Nay:

Abstain:

Absent: Chun

MOTION CARRIED

CHAIR PERSON REPORT

Chair Person Comments

The overall health and direction of the District continues to be very strong in a time of decline for small facilities throughout the country. The President and CEO, Administrative Staff and Employees are the driving force and the Board is very appreciative of all their hard work and efforts.

Appointment of Annual C.E.O. Evaluations Ad-Hoc Committee

Appointment of members to the C.E.O. Evaluation Ad-Hoc Committee was discussed.

Jim Teter made the motion to appoint Dan Cummins and Wendell Chun to the C.E.O. Evaluation Ad-Hoc Committee. Vice Chair Person Louise Sanders made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock

Nay:

Abstain:

Absent: Chun

MOTION CARRIED

PRESIDENT AND CEO REPORT

Resolution 2018-03 **Renewal of Line of Credit - \$2 million Line of Credit with Oak Valley Community Bank**
Board approval is requested to renew the \$2 million line of credit with Oak Valley Community Bank.

Jim Teter made a motion to approve Resolution 2018-03 – Renewal of Line of Credit for \$2 million with Oak Valley Community Bank. Ed Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye
Louise Sanders – Aye
Jim Teter – Aye
Doctor Chock – Aye
Wendell Chun - Absent

MOTION CARRIED

Revised Volunteer Bylaws

Revisions to the Volunteer Bylaws were presented for approval. Major revisions included:

- Change the name of the organization from Volunteers back to Auxiliary, with the gift shop being part of the organization.
- Only active members will be allowed to vote.
- The Scholarship Committee is now a standing committee, not done any longer by one person.

Jim Teter made the motion to approve revisions to the Volunteer Bylaws as presented. Ed Chock, M.D. made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock
Nay:
Abstain:
Absent: Chun

MOTION CARRIED

Cisco Web Security Appliance – Ironport With AMP not to exceed \$40,000.

This software program is designed to protect the facility against malware and dangerous viruses. The total amount includes the cost of the equipment and any additional costs associated with licensing and set-up fees.

Ed Chock, M.D. made the motion to approve the purchase of Cisco Web Security Appliance – Ironport with AMP not to exceed \$40,000. Vice Chair Person Louise Sanders made the second. No public input.

MOTION CARRIED

John informed the Board members that he and David Rodrigues, V.P., Administrative Services visited the Oakdale Senior Center and was very pleased with the number of diverse services provided to members. Additional hospital outreach programs will be provided to the Center in the near future.

The C.E.O. Board Report also included updates on the Foundation; Avenue J Construction; Installation of Security Cameras for Long Term Care Center and Family Support Network and Managed Care Plans for Long Term Care Patients.

Legislative Update (distributed at meeting)

Later this month John will be attending the State Annual Legislative Day in Sacramento to speak with Senate Representatives. This event is sponsored by the California Hospital Association (CHA). The 340B Drug Pricing Program is facing possible reduction from the State of California. This program is included in the State budget but has no dollars attached. Lobbying efforts will continue for the 340B Program. The following Senate Bills were discussed: SB 1152 (Homeless Patients); SB 2281 (Laboratory Testing) and AB 2798 (Licensing).

CORRESPONDENCE – None

ADJOURN TO CLOSED SESSION

Jim Teter made the motion to adjourn to closed session. Wendell Chun made the second.

The Oak Valley Hospital District Board meeting was adjourned to closed session at 6:03p.m.

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes for February 1, 2018 were approved.
Medical Staff Credentialing Report was approved.
Quality Improvement Report. – Report presented.
President and C.E.O. Report – Report on Personnel Issues.
President and C.E.O. Report – Report on Quality Issues.
Conferences with Labor Negotiators – Updates presented.
Conferences with Real Property Negotiators – Update presented.

ADJOURNMENT

Jim Teter made the motion to adjourn the District Board of Directors meeting. Vice Chair Person Sanders made the second.

The Board of Directors meeting was adjourned at 6:57pm.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Wendell Chun, Ed.D, Secretary

DATE: _____