

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
~~~~~

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**October 4, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Action                    **FY 2018 External Audit Report**                    JWT & Assoc. External Auditors  
Presentation and Possible Acceptance of Audited  
Financial Statements

Information/Action    **CONSENT CALENDAR ITEMS**  
Items 1-4 comprise the consent agenda, unless there is discussion by a member of  
the audience or Board Members they may be approved in one motion.

1. **Patient Care Services**  
Joann Saporito, R.N., Vice President, Nursing Services
2. **Oakdale Nursing and Rehabilitation Center**  
Dave Hiatt, V.P., Oakdale Nursing and Rehabilitation Center
3. **Approval of Administrative Policies - None**
4. **Approval of Minutes**
  - September 13, 2018

**FINANCE COMMITTEE** – Ed Chock, M.D., Acting Chairperson  
- John McCormick, President and C.E.O.

Action                    1. Financial Reports for August 2018 - Approval of  
August 2018 Financial Statements

Action                    **MEDICAL STAFF REPORT** – Chaitanya Mahida, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the August 21, 2018 meeting.**

**Announcement of Elected Officers**

*Term of Office to begin January 1, 2019 through December 31, 2020*

In accordance with the Medical Staff Bylaws, the Vice Chief of Staff shall accede to the position of Chief of Staff upon the Chief of Staff’s completion of his or her term (page 17, 7.2-1)

- Bruce Blackhart, M.D., Chief of Staff
- Andrea Stark, M.D., Vice Chief of Staff
- Upinder Basi, M.D., Secretary/Treasurer
- Andres Arellano, M.D., Member-at-Large

**Committee Chair**

The Department of Medicine Committee has elected the following physicians for the 2019/2020 Term:

- Chair of Medicine                    Krystyna Belski, MD
- Vice Chair                             Gretchen Webb-Kummer, MD

### **Respiratory Therapy Manual**

The Respiratory Therapy manual has been revised to meet current required The Joint Commission and CMS standards and has been thoroughly reviewed by the PPF Committee and appropriate Medical Staff Committees.

### **Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

#### Forms

- i. Form0363 Brain Death Checklist for Determination and Declaration of
- ii. Form0484 Delivery of Personal Property of Deceased Patient (*retire*)
- iii. Form0965 ED – Scribe Attestation
- iv. Form0964 Consent - Health Centers 6 month to Adult Influenza Vaccination 2018-2019 (Eng/Spa)
- v. Seasonal Influenza Consent/Declination Form 2018-2019
- vi. Influenza Vaccination Consent Family Member 6 Month to Adult 2018-2019

#### Clinical Policies

- i. Bowel Care Fecal Incontinence Managements (*name chg*)
- ii. Care Categories Admission Criteria
- iii. Code Green: Missing High-Risk Patient (*new*)
- iv. Code Green: Patient Elopement (*retire*)
- v. Communicating with Intubated or Non-Verbal Patients
- vi. Cultural & Religious Beliefs Affecting Patient Care
- vii. Daily Quiet Time (*retire*)
- viii. Nursing Assessment and Care Planning of the Med/Surg Patient
- ix. Patient Classification and Staffing Plan for Nursing Services
- x. Patient Medication Allergies
- xi. Pediatric Admission
- xii. Pediatric Patient, Consent to Treat
- xiii. Phototherapy (*retire*)
- xiv. Post Mortem Care
- xv. Substance Dependent and/or Noncompliant Patients Protocol
- xvi. Telemetry Management Procedures
- xvii. Transport and Placement of Patients into Morgue

#### Infection Control Policies

- i. Tuberculosis Exposure Control Plan

#### Pharmacy Policies

- i. Intravenous Admixture Sterile Preparation
- ii. RSI Kits

### **Summary of Discussion Items**

- Security Wand – Recommendation from the Patient Rights & Ethics Committee to post signs that the hospital conducts random searches in lieu of creating a policy. It was difficult to find a policy from another facility.

**CHAIR PERSON REPORT**

Dan Cummins, Chairperson

- Information/Action    1. Chair Person Comments
- Action  
**Resolution  
2018-08**                    2. Rate set for Stanislaus County, California to Levy a Tax To Pay -  
the Principal of and Interest On General Obligation Bonds  
- John McCormick, President and C.E.O.
- Action  
**Resolution  
2018-09**                    3. Consideration of Board Resolution 2018-09 Changing the Date and  
Combining the November 1, 2018 and December 6, 2018 Regular Meetings  
of the District Board.  
- John McCormick, President and C.E.O.

**PRESIDENT AND CEO REPORT**

- John McCormick, President and Chief Executive Officer

- Action                    1. Approval of Architect Fees to Relocate the Pharmacy Department  
to the 2<sup>nd</sup> Floor of the Hospital at a Cost Not to Exceed \$120,000.
- Action                    2. Approval to Purchase \$30 Gift Cards for Employees for Upcoming  
Thanksgiving Holiday.
- Action                    3. Proposal to Allow for Prepayment on Tuition Reimbursement Policy.
- Information              4. Legislative Update (distributed at meeting)  
• OVHD Ambulance Services

**ADJOURN TO CLOSED SESSION**

- Action                    1. **Approval of Closed Session Minutes –**  
September 13, 2018

**(See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

- Information              **REPORT OF CLOSED SESSION**

Posted on: September 28, 2018

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
October 4, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Quality Improvement Report – Susan Todd, D.O.N., Oakdale Nursing & Rehab. Center
- Quality Improvement Report - Deborah Dunaj, R.N., V.P., Quality & Risk Management
- President and Chief Executive Officer – John McCormick, President and C.E.O.
  - Personnel Issues

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): National Association of Government Employees (NAGE)

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): United Steel Workers - Acute Care

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

**Property:** (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation) Oakdale Nursing and Rehabilitation Center

**Agency negotiator:** John McCormick, President and C.E.O.

**Under negotiation:** Lease arrangement

**LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961): Juanita Burdette

**Agency claimed against:** (Specify name): Oak Valley Hospital District

**LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961): Janet Johnson

**Agency claimed against:** (Specify name): Oak Valley Hospital District

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.