

**OUR MISSION**

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

**OUR VISION**

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:  
Being Fiscally Responsible in Our Decision Making Process  
Maintain and Expand Services that Best Reflect Our Needs and Resources Available  
Promote Positive Change in the Health Status of Employees and Area Residents.”

**OUR VALUES**

“Accountability; Being Responsible for Actions Taken and Not Taken  
Integrity; Doing the Right Thing for the Right Reason  
Respect; Valuing All People at All Times”  
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**July 5, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action      **CONSENT CALENDAR ITEMS**

Items 1-4 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members they may be approved in one motion.

1. **Patient Care Services**

Joann Saporito, R.N., Vice President, Nursing Services

2. **Oakdale Nursing and Rehabilitation Center**

David Hiatt, Vice President, Oakdale Nursing and Rehabilitation Center

3. **Approval of Administrative Policies**

- Student Placements (Human Resources)

4. **Approval of Minutes**

- May 3, 2018
- June 11, 2018

**FINANCE COMMITTEE** –Wendell Chun, Chairperson

- John McCormick, President and C.E.O.

Action                    1. Financial Reports for April 2018 & May 2018 - Approval of  
April 2018 & May 2018 Financial Statements

Action                    2. Charity Care – Probable Recommendation from the Finance Committee to  
Approve Accounts of Patients Meeting the Charity Care Policy.

Action                    **MEDICAL STAFF REPORT** – Chaitanya Mahida, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the May 15, 2018 meeting and the June 19, 2018 meeting.**

**Delineation of Privileges**

- Licensed Clinical Social Worker (*new*)

**Drug Shortages**

Updates are posted in ED, ICU and the Physician Room. Committee recommends Pharmacist to email updates to physicians in addition to posting on the units. The following shortages were noted:

- Sterile Water IV bags 2000ml for Malignant Hyperthermia is now **AVAILABLE**. Malignant Hyperthermia carts have been stocked with fresh sterile water bags.
- Metoclopramide Injection – **AVAILABLE**
- Morphine 10mg capsules – Out of Stock. Can use morphine 2ml and 4ml injectable.
- Fentanyl 250mcg/5ml ampules – we have 150 in stock; we do have 2ml as well.

### **Epinephrine (Epi) Pens in the Emergency Department**

- Discussed Epi pen versus epinephrine in an ampule (cost, longevity, patient safety, pediatrics). We have the ampule in stock, measurement is very easy to calculate and cost effective. Patient safety concern, not having an Epi pen available is potential for increase in errors and delays to get the medication to the patient in an emergent situation.

**Recommendation:** Stock both pens and ampules in the ED.

### **Oakdale Nursing & Rehabilitation Center Policy & Procedure Manuals**

The following policy & procedure manuals have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the ONRC Quality Review Committee, PPF Committee and appropriate Medical Staff Committees.

- MDS Manual
- Nutrition Services Manual
- Social Services Manual

### **Forms/Policy Review**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the PPF Committee and appropriate Medical Staff Committees.

#### Forms

- Form0936 Provider Checklist Needle Stick and Other Exposures to Blood/Body Fluids
- Form0950 Clinics – Infusion Orders
- Form0955 Consent – Clinic – Hysterectomy (*new*)
- Form0956 Consent – Clinic – Patients with a prior Cesarean Birth (*new*)

#### Administrative Policies & Procedures

- Disparity Reduction Plan

#### Clinical Policies & Procedures

- MRSA Active Surveillance Screening Standardized Procedure

#### Emergency Department Policies & Procedures

- Propofol (Diprivan) Continuous Infusion for Intubated Patients in the ED and ICU (*new*)

#### Environmental Services Policies & Procedures

- Infection Control in EVS Manual (*retire*)

#### Infection Control Policies & Procedures

- Nail Debridement NP Standardized Procedure (*retire*)
- Scabies – Prevention & Control

### **Summary of Discussion Items**

- Medication Error Reduction Plan (MERP) - Next roll out with MERP is Element #7 Distribution. Our goal is to have everything on the formulary available in the Pyxis system. Not all medications will be in every Pyxis but can be located.

### **CHAIR PERSON REPORT**

Dan Cummins, Chair Person

Information/Action 1. Chair Person Comments

### **PRESIDENT AND CEO REPORT**

- John McCormick, President and Chief Executive Officer

Action 1. Approval of Hospital as General Contractor to Complete Shower Project for Long Term Care.

Action 2. Approval of Shower Project in Long Term Care Not to Exceed \$200,000.

Information 3. Education Report, Credentialing and Privileging. (distributed at meeting)

Information 4. Legislative Update (distributed at meeting)

### **ADJOURN TO CLOSED SESSION**

Action 1. **Approval of Closed Session Minutes –**  
May 3, 2018

**(See attached Agenda for Closed Session)**

### **RECONVENE TO OPEN SESSION**

Action/Information 1. Public Employment Position: President and Chief Executive Officer;  
Annual Review of Employment Agreement for John McCormick.

Information **REPORT OF CLOSED SESSION**

Posted on: July 2, 2018

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
July 5, 2018, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Medical Staff Credentials Report – C. Mahida, M.D., Chief of Staff
- Quality Improvement Report – Dave Hiatt, V.P., Oakdale Nursing & Rehab. Center
- Quality Improvement Report - Deborah Dunaj, R.N., V.P., Quality & Risk Management
- President and Chief Executive Officer – John McCormick, President and C.E.O.
  - Personnel Issues

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): National Association of Government Employees (NAGE)

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

**Property:** (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation) Oakdale Nursing and Rehabilitation Center

**Agency negotiator:** John McCormick, President and C.E.O.

**Under negotiation:** Lease arrangement

**REPORT INVOLVING TRADE SECRET**

(Government Code §37606 & Health and Safety Code § 32106)

Discussion will concern: (Specify whether discussion will concern proposed new service, program, or facility): Strategic Plan Issue

**Estimated date of public disclosure:** (Specify month and year): March 2019

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code §54957)

**Title:** President and Chief Executive Officer Contract

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.