MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
August 1, 2019, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room

Board
Louise Sanders, Vice Chair Person
Edward Chock, M.D., Director
Jim Teter, Director
Chet Mahida, M.D., Director

Excused Absence:
Dan Cummins, Chair Person

Staff
John McCormick, President & C.E.O.
Ann Croskrey, CFO
Deborah Dunaj, R.N., V.P., Quality & Risk Mgmt.
Brian Beck, V.P., Human Resources
Jo Saporito, R.N., V.P., Nursing Services
David Rodrigues, V.P., Administrative Services
Dave Hiatt, V.P., Oakdale Nursing & Rehab. Center
Bruce Blackhart, M.D., Chief of Staff
Chang Ahn, Controller

Excused Absence:

MEETING CALLED TO ORDER
The District Board of Directors Meeting was called to order by Vice Chair Person Sanders at 5:30p.m.

PUBLIC COMMENT
Public Comment not read. No public in attendance.

CONSENT CALENDAR
The following items, 1-4, will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. **Patient Care Services Report**
   Joann Saporito, R.N., Vice President, Nursing Services
2. **Oakdale Nursing and Rehabilitation Center Report**
   David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center
3. **Approval of Administrative Policies - None**
4. **Approval of Minutes**
   - July 9, 2019

Jim Teter made the motion to approve all Consent Calendar items. Edward Chock, M.D. made the second. No public input.

Aye: Sanders, Teter, Chock, Mahida
Nay:
Abstain:
Absent: Cummins **MOTION CARRIED**

Financial Report for June 2019

Ann Croskrey presented the June 2019 Financial Report. During the month of June the District posted a profit on operations before new hospital expenses of $319,000. On a fiscal year-to-date basis we are at $10.39 million as compared to a budget of $7.84 million. Year to date EBIDA was at 16.0% and days of cash on hand were at 145 days. There were several year-end entries that negatively affected our bottom line, they include an adjustment of the physical inventory of $120,000 and an increase to our employee medical benefit IBNR (incurred but not reported) liability of $140,000. There was extremely high employee medical benefit claims, which came in over budget by $400,000 during June. However, overall we had a fantastic year and net income exceeded our budget by $2.8 million.

Jim Teter made the motion to approve the Financial Reports for June 2019. Edward Chock, M.D. made the second. No public input.

Aye: Sanders, Teter, Chock, Mahida
Nay:
Abstain:
Absent: Cummins **MOTION CARRIED**

MEDICAL STAFF REPORT – Bruce Blackhart, M.D., Chief of Staff

The following forms, policies, manuals and reports have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

The Medical Executive Committee requests the District Board's approval of the following items forwarded from the July 16, 2019 meeting.

Forms/Policies

A. Forms Review
   i. Form0083- Sports Physical
   ii. Form0123- Patient Care Orders- Epidural Infusion
   iii. Form0987- Pain/Agitation Orders
   iv. Form0995- Clinic- Influenza Declination

B. Administrative Policies and Procedures
   i. Unacceptable Abbreviations
      - Acceptable Abbreviations (Retire)
   ii. Telemedicine Credentialing by Proxy
   iii. Credentialing/Re-Credentialing of Allied Health Professionals
   iv. Temporary Privileges Process
   v. Medical Staff Reappointment Process
   vi. Initial Application Processing
   vii.

C. Clinical Policies and Procedures
   i. Lift Equipment Policy
   ii. Moderate Sedation
   iii. Pain Management
   iv. Blood Products Procedure
   v. Patient Discharge Procedure
   vi. Gastrostomy & Percutaneous Endoscopic Gastrostomy (PEG) Enterostomal Tubes
   vii. Recovery of Surgical & GI Patients after hours

D. Emergency Department Policies and Procedures
   i. Low Dose (Sub-anesthetic) Ketamine Pain in Non-Intubated Patients Policy

E. Infection Control
   i. Ice Machines
   ii. Legionnaires & Other Waterborne Diseases
   iii. Occupational Exposure
   iv. Reportable Diseases

F. Anesthesia/Surgery/Pharmacy Policies and Procedures
   i. Management of Medication in OR, ATC, PACU, GI Lab with Automatic Dispensing machine (ADC/Pyxis)

G. Case Management Policies and Procedures
   i. Hospital-Based Case Management Transitional Care Planning Program

H. Pharmacy Policies and Procedures
   i. Intravenous Admixture – Sterile Preparations

Chet Mahida, M.D. made the motion to approve the Medical Staff Report. Jim Teter made the second. No public input.

Aye: Sanders, Teter, Chock, Mahida
Nay:
Abstain:
Absent: Cummins

MOTION CARRIED

<u>CHAIR PERSON REPORT – Dan Cummins, Chairperson</u>

Chair Person Cummins was not in attendance. No report.

PRESIDENT AND CEO REPORT

- John McCormick, President and Chief Executive Officer

Emergency Department Online Registration – Approve Online Registration Service for Patients Using Emergency Room Services. Startup Cost is $7,000. Monthly Cost is $4,000.

Board approval requested to purchase software for Website Online Registration to automate and customize non-emergent care appointments with date and time. Start-up cost will be $7,000 with a monthly cost of $4,000. When our phone App is available it will be able to tie into this software program.

Edward Chock, M.D. made the motion to approve the purchase of Online Registration Software with a Startup Cost of $7,000 and monthly cost of $4,000. Jim Teter made the second. No public input.

Aye: Sanders, Teter, Chock, Mahida
Nay:
Abstain:
Absent: Cummins **MOTION CARRIED**

Update on Strategic Plan

John reported he is working on a Strategic Map and processes with various groups.

Update on Swimming Pool for W.E.T. Program.

John reported that on August 7th members of the W.E.T. Team, David Rodrigues and our Chief Engineer Don Pederson will be taking a field visit to tour a location in Turlock with a pool covering structure, which is being considered for the Pool project. In the near future a field visit/tour of a location with a Pool will be scheduled.

Legislative Update

- Update on Legislative Issues Involving Local, State & District Hospitals

John reported that Supervisor Olsen is not running for re-election. Also, regarding County activities, John attended a meeting with both San Joaquin and Stanislaus Counties regarding Behavioral Health issues. It was discovered after hearing from guest speakers from Orange County that grants are available for use to house the homeless community.

Our Governor is looking towards a single payor system and is putting together a team of 15 individuals to look into State Healthcare issues. There has been much discussion regarding Split-Billing. Healthcare will be the #1 issue discussed at the Federal level.

ADJOURN TO CLOSED SESSION

Jim Teter made the motion to adjourn to closed session. Edward Chock, M.D. made the second.

The Oak Valley Hospital District Board meeting was adjourned to closed session at 5:45p.m.

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes for July 9, 2019 were approved
Medical Staff Report - Approved
Quality Improvement Report – Report presented
President and C.E.O. Report – Personnel Issues
Report on Trade Secrets – Presented
Conferences with Labor Negotiators – Update presented
Conferences with Real Property Negotiators – Update presented

ADJOURNMENT

Jim Teter made the motion to adjourn the District Board of Directors meeting. Edward Chock, M.D. made the second.

The Board of Directors meeting was adjourned at 6:19pm.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____ DATE: _____
Edward Chock, M.D., Board Secretary