

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**February 6, 2020, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action      **CONSENT CALENDAR ITEMS**

Items 1-4 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members they may be approved in one motion.

**1. Patient Care Services Report**

Joann Saporito, R.N., Vice President, Nursing Services

**2. Oakdale Nursing and Rehabilitation Center Report**

Dave Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

**3. Approval of Administrative Policies**

- Activation and Surge Capacity Matrix  
(Emergency Operations All Hazards Manual)
  
- Earthquake Response Procedure  
(Emergency Operations All Hazards Manual)

**4. Approval of Minutes**

- January 7, 2020 – General Meeting

Action                      **MEDICAL STAFF REPORT** – Bruce Blackhart, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the January 21, 2019 meeting.**

**A. Forms Review 10/28/19 PPF**

- Form0013 - Employee Exposure Report
- Form0118A - Influenza Vaccination Orders
- Form0118B - Pneumococcal Vaccination Orders
- Form0537 Transfusion Reaction

**B. Forms: 12/23/19 PPF**

- Form0644 - PICC Line Midline Insertion – Retire

**C. Administrative Policies & Procedures: 08/26/19 PPF**

- Chain of Command Resolution of Patient Care Issues

**D. Administrative Policies & Procedures: 12/23/19 PPF**

- ONRC Chart Scanning Guide for EHR
- ONRC Deleting Duplicate Records in the EHR
- ONRC Point Click Care System Outage Policy
- ONRC Transition to Electronic Health Records (EHR)

**E. Clinical Policies and Procedures: 12/09/19 PPF**

- \*Code White: Medical Emergency (Pediatric)
- Patient Medication Allergies
- Therapeutic Drug Interchange

**F. EVS Policies and Procedures: 12/09/19 PPF**

- Unoccupied Patient Room-Routine Cleaning

**G. Infection Control Policies and Procedures 10/28/19 PPF**

- Influenza Vaccine Program for Patients
- Pneumococcal Vaccine Program for Patients
- Pneumococcal and Influenza Vaccine Program (Recommend Retire)

**H. ONRC MDS Policies & Procedures: 12/09/19 PPF**

- Comprehensive Care Plan
- Interdisciplinary Team and Care Conference
- MDS Assessment

**I. Pharmacy Policies and Procedures 10/28/19 PPF**

- Adverse Drug Events Reporting Program
- Drug Recall
- Extemporaneous Oral Solution Preparation (Recommend Retire)
- ~~High Risk~~ High Alert Medications [Name Change]
- Labeling Standards
- Unit Dose Medication Repackaging~~Packaging~~ Guidelines [Name Change]

**J. Pharmacy Policy & Procedures: 12/09/19 PPF**

- Contrast Media (Clinical/Imaging)
- Controlled Substance: Theft/Loss
- Drug Procurement/Inventory
- Drug Sample (Clinical)
- \*FDA Approved Drugs for Non-FDA Approved Use
- Hazardous Drug Handling
- Impaired Pharmacy Personnel, Substance Abuse and Theft
- \*Intravenous Haloperidol (Haldol) Administration Guidelines(*Clinical*)
- Intravenous to Oral Medication Conversion Guidelines (Clinical)
- \*IV Start with Local Anesthetic(*Clinical*)
- \*Licensure and Professional Standards
- \*Management of EMS Controlled Substance Medications (Ambulance)
- \*Patient Drug Profile
- \*Patient Specific Information Accessibility
- \*Pediatric Intravenous/Saline Lock Therapy(*Clinical*)
- \*Phenytoin Monitoring Protocol - Retire
- \*Physician Signatures/DEA Numbers
- Renal Dosing Guidelines
- \*Tapering Medications

**FINANCE COMMITTEE** – Ed Chock, M.D., Chairperson  
- John McCormick, President and C.E.O. and Ann Croskrey, CFO

- Action 1. Financial Reports for December 2019  
Approval of December 2019 Financial Statements

**CHAIR PERSON REPORT**  
- Dan Cummins, Chair Person

- Information/Action 1. Chair Person Comments

- Action **Resolution 2020-01** 2. **Renewal of Line of Credit - \$2 million Line of Credit with Oak Valley Community Bank.**  
- John McCormick, President and C.E.O.

**PRESIDENT AND CEO REPORT**  
- John McCormick, President and Chief Executive

- Information 1. Update on the Urology Recruitment Process

- Action 2. Approval to Purchase a GE Optima Mobile X-Ray System at a Cost not to Exceed \$75,000

- Action 3. Approval to Purchase a Bed for Patients in the Nursing Home that we currently Rent in the Amount not to Exceed \$35,000

**(Items #4, 5 & 6 - Public Disclosure of Trade Secrets)**

- Information 4. Infusion Therapy to Enhance 340B Program; The strategy of pursuing this Program with more earnest has been thwarted temporarily due to facility Requirements for such a department in the hospital meeting strict OSHPD (State of California) codes.

- Information 5. Provide Friendlier Emergency Room Services for Elderly Patients – Deferred due to the implementation of the triage program.

- Information 6. Stroke Certification in Process; We are working toward this certification so our ambulances can bring some of these patients to our facility.

- Information 7. Legislative Update (distributed at meeting)

**ADJOURN TO CLOSED SESSION**

- Action 1. **Approval of Closed Session Minutes** –  
January 7, 2020 – Regular Meeting  
**(See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

Information

**REPORT OF CLOSED SESSION**

Action

**ADJOURNMENT**

Posted on: February 3, 2020

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
February 6, 2020, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Medical Staff Credentials Report – Bruce Blackhart, M.D., Chief of Staff
- Quality Improvement Report – Susan Todd, R.N., D.O.N., Oakdale Nursing & Rehab. Ctr.
- Quality Improvement Report - Deborah Dunaj, R.N., V.P., Quality & Risk Management
- President and Chief Executive Officer – John McCormick, President and C.E.O.
- Personnel Update

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Agency designated representative:** (Specify name of designated representatives attending the closed session): John McCormick, President and C.E.O.

**Employee organization:** (Specify name of organization representing employee or employees in question): United Steel Workers - Long Term Care

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Government Code §54956.8)

**Property:** (Specify street address, or if no street address, the parcel number or other unique reference, of the real property under negotiation) Oakdale Nursing and Rehabilitation Center

**Agency negotiator:** John McCormick, President and C.E.O.

**Under negotiation:** Lease arrangement

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.