

**MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
February 6, 2020, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Louise Sanders, Vice Chair Person
Jim Teter, Director
Edward Chock, M.D., Director
Chet Mahida, M.D., Director

Excused Absence:

Staff

John McCormick, President & C.E.O.
Ann Croskrey, CFO
Deborah Dunaj, R.N., V.P., Quality & Risk Mgmt.
David Rodrigues, V.P., Administrative Services
Dave Hiatt, V.P., Oakdale Nursing & Rehab. Center
Bruce Blackhart, M.D., Chief of Staff
Chang Ahn, Controller

Excused Absence:

Jo Saporito, R.N., V.P., Nursing Services

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:30p.m.

PUBLIC COMMENT

Public Comment read.

CONSENT CALENDAR

The following items, 1-4, will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. Patient Care Services Report

Joann Saporito, R.N., Vice President, Nursing Services

2. Oakdale Nursing and Rehabilitation Center Report

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. Approval of Administrative Policies

- **Activation and Surge Capacity Matrix (Emergency Operations All Hazards Manual)**
- **Earthquake Response Procedure (Emergency Operations All Hazards Manual)**

4. Approval of Minutes

- January 7, 2020 – General Meeting

Edward Chock, M.D. made the motion to approve all Consent Calendar items. Louise Sanders made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock, Mahida

Nay:

Abstain:

Absent:

MOTION CARRIED

MEDICAL STAFF REPORT – Bruce Blackhart, M.D., Chief of Staff

The Medical Executive Committee requests the District Board's approval of the following items forwarded from the January 21, 2020 meeting.

- A. Forms Review 10/28/19 PPF**
 - Form0013 - Employee Exposure Report
 - Form0118A - Influenza Vaccination Orders
 - Form0118B - Pneumococcal Vaccination Orders
 - Form0537 Transfusion Reaction
- B. Forms: 12/23/19 PPF**
 - Form0644 - PICC Line Midline Insertion – Retire
- C. Administrative Policies & Procedures: 08/26/19 PPF**
 - Chain of Command Resolution of Patient Care Issues
- D. Administrative Policies & Procedures: 12/23/19 PPF**
 - ONRC Chart Scanning Guide for EHR
 - ONRC Deleting Duplicate Records in the EHR
 - ONRC Point Click Care System Outage Policy
 - ONRC Transition to Electronic Health Records (EHR)
- E. Clinical Policies and Procedures: 12/09/19 PPF**
 - *Code White: Medical Emergency (Pediatric)
 - Patient Medication Allergies
 - Therapeutic Drug Interchange
- F. EVS Policies and Procedures: 12/09/19 PPF**
 - Unoccupied Patient Room-Routine Cleaning
- G. Infection Control Policies and Procedures 10/28/19 PPF**
 - Influenza Vaccine Program for Patients
 - Pneumococcal Vaccine Program for Patients
 - Pneumococcal and Influenza Vaccine Program (Recommend Retire)
- H. ONRC MDS Policies & Procedures: 12/09/19 PPF**
 - Comprehensive Care Plan
 - Interdisciplinary Team and Care Conference
 - MDS Assessment
- I. Pharmacy Policies and Procedures 10/28/19 PPF**
 - Adverse Drug Events Reporting Program
 - Drug Recall
 - Extemporaneous Oral Solution Preparation (Recommend Retire)
 - ~~High Risk~~ High Alert Medications [Name Change]
 - Labeling Standards
 - Unit Dose Medication Repackaging ~~Packaging~~ Guidelines [Name Change]

J. Pharmacy Policy & Procedures: 12/09/19 PPF

- Contrast Media (Clinical/Imaging)
- Controlled Substance: Theft/Loss
- Drug Procurement/Inventory
- Drug Sample (Clinical)
- *FDA Approved Drugs for Non-FDA Approved Use
- Hazardous Drug Handling
- Impaired Pharmacy Personnel, Substance Abuse and Theft
- *Intravenous Haloperidol (Haldol) Administration Guidelines(*Clinical*)
- Intravenous to Oral Medication Conversion Guidelines (Clinical)
- *IV Start with Local Anesthetic(*Clinical*)
- *Licensure and Professional Standards
- *Management of EMS Controlled Substance Medications (Ambulance)
- *Patient Drug Profile
- *Patient Specific Information Accessibility
- *Pediatric Intravenous/Saline Lock Therapy(*Clinical*)
- *Phenytoin Monitoring Protocol - Retire
- *Physician Signatures/DEA Numbers
- Renal Dosing Guidelines
- *Tapering Medications

Jim Teter made the motion to approve the Medical Staff Report for January 21, 2020.
Chet Mahida, M.D. made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock, Mahida

Nay:

Abstain:

Absent:

MOTION CARRIED

Financial Report for Decembr 2019

Ann Croskrey, CFO presented the December 2019 Financial Report. During the month of December the District posted a profit on operations before new hospital expenses of \$1.0 million. Year-to-date EBIDA was at 13.4%. The gross accounts receivable days decreased from 57 in November to 53 at the end of December. Days of cash on hand decreased from 113 on November 30th to 106 at the end of December.

Louise Sanders made the motion to approve the Financial Reports for December 2019.
Jim Teter made the second. No public input.

Aye: Cummins, Sanders, Teter, Chock, Mahida

Nay:

Abstain:

Absent:

MOTION CARRIED

CHAIR PERSON REPORT – Dan Cummins, Chairperson

Chair Person Comments

Chair Person Cummins commented there are many interesting endeavors in the works and hopefully, coming to fruition in the near future.

Consideration of Board Resolution 2020-01 – Renewal of Line of Credit - \$2 million Line of Credit with Oak Valley Community Bank

Board approval of Resolution 2020-01 to renew the \$2 million line of credit with Oak Valley Community Bank was recommended.

Jim Teter made the motion to approve Resolution 2020-01 - Renewal of \$2 million Line of Credit with Oak Valley Community Bank. Edward Chock, M.D. made the second. No public input.

Chair Person Cummins - Aye
Vice-Chair Person Sanders - Aye
Director Teter - Aye
Director Chock - Aye
Director Mahida - Aye

MOTION CARRIED

PRESIDENT AND CEO REPORT - John McCormick, President and Chief Executive

Update on Urology Recruitment Process

John met with the Washington Township Hospital CFO and a Urologist this morning to tour the hospital and surgical suites. A Medical Staff application is in process for this physician. Placement of an office for this physician will begin in the Oakdale Clinic and will eventually be moved to an office in the Medical Plaza. Addition of a vascular surgeon is also being discussed.

Approval to Purchase a GE Optima Mobile X-Ray System at a Cost not to Exceed \$75,000.

Board approval of a GE Optima X-Ray System not to exceed \$50,000 was requested. Patients will not have to leave the Emergency Room for X-ray services. A new machine would cost \$135,000 - \$150,000. This will be slightly used machine at a cost of \$72,000. This machine comes with a 1-year warranty. It could also be used in the Surgery Dept. for use by the Urologist. The machine being replaced may possibly be utilized at the Long Term Care facility for on-site X-ray services.

Jim Teter made a motion to approve the purchase of a GE Optima Mobile X-Ray System at a cost not to exceed \$75,000. Edward Chock made the second. No public input.

MOTION CARRIED

Dan Cummins left the meeting at 5:38pm due to a conflict of interest issue and returned at 5:46pm.

Approval to Purchase a Bed for Patients in the Nursing Home that we currently Rent in the Amount not to Exceed \$35,000

Board approval is requested to purchase a bariatric bed for the Long Term Care facility. We currently rent a bariatric bed for a resident. The payback period will be less than 18 months.

Edward Chock, M.D. made the motion to approve the purchase of a Bariatric Bed for the Nursing Home at a cost not to exceed \$35,000. Chet Mahida, M.D. made the second. No public input.

MOTION CARRIED

Trade Secret Disclosure of Strategic Items:

Infusion Therapy Service to enhance the 340B Program

Considered using the Surgery Waiting Room for Infusion Therapy services but due to specific OSHPD (State of California) requirements this project has been put on hold.

Provide Friendlier Emergency Room Services for Elderly Patients

Deferred due to the implementation of the triage program.

Stroke Certification in Process

We are working toward Stroke Certification to so allow treatment of patients transported via our Ambulance services.

Legislative Update (distributed at meeting)

Senate & Assembly Health Committees held a joint hearing to discuss the seismic standards of 2030. The cost of upgrading a large portion of hospitals to this standard has been estimated to cost of \$130 billion. This is a great concern for those rural hospitals already struggling. State issued bonds to cover the entire cost have been discussed. The Hospital Association sponsored Senate Bill 758 to limit certain hospitals like ours to modify the seismic safety requirements for 2030 to only certain areas of the hospitals, i.e., Emergency Room, Surgical Services.

Assembly Bill 204, if passed, would make an assault committed on the grounds of a public or private hospital punishable by imprisonment in jail not to exceed one year plus a fine not to exceed \$2,000. This Bill was sponsored by Washington Township Hospital.

ADJOURN TO CLOSED SESSION

The Oak Valley Hospital District meeting was adjourned to closed session at 5:55pm.

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes for the January 7, 2020 Regular Meeting were approved
Quality Improvement Report – Oakdale Nursing & Rehabilitation Center
Quality Improvement Report, Quality & Risk Mgmt. – Report presented
President and C.E.O. Report – Personnel Issues
Conference with Labor Negotiator – Update presented
Conferences with Real Property Negotiators – Update presented

ADJOURNMENT

The Board of Directors meeting was adjourned at 6:35pm.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Edward Chock, M.D., Board Secretary

DATE: _____