

**MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
May 7, 2020, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Edward Chock, M.D., Director
Chet Mahida, M.D., Director

Via Teleconference:

Louise Sanders, Vice Chair Person
Jim Teter, Director

Staff

John McCormick, President & C.E.O.
Ann Croskrey, CFO
Bruce Blackhart, M.D., Chief of Staff

Via Teleconference:

Jo Saporito, R.N., V.P., Nursing Services
David Rodrigues, V.P., Administrative Services

Excused Absence:

Deborah Dunaj, R.N., V.P., Quality & Risk Mgmt.
Dave Hiatt, V.P., Oakdale Nursing & Rehab Ctr.

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:30p.m.

PUBLIC COMMENT

No Public Comment read. No public in attendance.

CONSENT CALENDAR

The following items, 1-4, will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. Patient Care Services Report

Joann Saporito, R.N., Vice President, Nursing Services

2. Oakdale Nursing and Rehabilitation Center Report

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. Approval of Administrative Policies

- Farewell and/or Retirement Recognition (Human Resources)

4. Approval of Minutes

- March 5, 2020 – General Meeting
- March 12, 2020 – Special Meeting
- March 31, 2020 – Special Meeting

Edward Chock, M.D. made the motion to approve all Consent Calendar items. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye

Sanders – Aye

Teter – Aye

Chock – Aye

Mahida - Aye

MOTION CARRIED

MEDICAL STAFF REPORT – Bruce Blackhart, M.D., Chief of Staff

The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the March 17, 2020 meetings.

Forms/Policies

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

1. Pharmacy
 - Procedures for Controlled Substance Inventory Management
 - Vancomycin Monitoring Protocol

The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the April 21, 2020 meeting.

Forms/Policies

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

1. Pharmacy
 - Assessing Late-Career Practitioner
 - Use of Restraints and Seclusion

Chet Mahida, M.D. made the motion to approve the Medical Staff Reports for March, 17, 2020 and April 21, 2020. Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

Financial Report for February 2020 & March 2020

Ann Croskrey, CFO presented the February 2020 & March 2020 Financial Report. During the months of February and March 2020 the District posted a profit on operations before new hospital expenses of \$605,000 and \$622,000 respectively. Year-to-date the EBIDA was at 13.1% at the end of March, down just slightly from 13.4% at the end of January. The gross accounts receivable days decreased from 55 at the end of January to 46 days at the end of March. Days of cash on hand decreased from 85 at the end of January to 77 at the end of March. This decrease is connected to our intergovernmental transfers, or lobby dollars. We received some funds in April and will receive additional funds in May.

Edward Chock, M.D. made the motion to approve the Financial Reports for February 2020 & March 2020. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

CHAIR PERSON REPORT – Dan Cummins, Chairperson

Chair Person Comments

Chair Person Cummins commented that his hope is the pandemic situation will be over soon and normal hospital activities can resume.

PRESIDENT AND CEO REPORT - John McCormick, President and Chief Executive

Corona Virus Preparation/Update

John presented a summary of Coronavirus preparations at Oak Valley Hospital District. A Pandemic Task Force comprised of John and Hospital Vice-Presidents meet on a daily basis and has developed a “Three S Model”. This Model focuses on Space, Supply and Staff. John reported that two additional Nursing Units have been expanded. The first expansion is doubling our ICU capacity. The second one centers around adding negative pressure machines to numerous medical rooms and rooms in TCU and a Wing within a Wing in the Long Term Care Center. Testing for COVID19 patients is being done in the ER Parking Lot and Telemedicine has been implemented for the Clinics. Safety Improvements and Staff Training were also presented and discussed.

Consideration of Board Resolution 2020-08 Changing the Date of June, 4, 2020 Regular & Finance Committee Meetings of the District Board

Edward Chock, M.D. made the motion to approve Resolution 2020-08 Changing the June Board meeting date to June 11, 2020. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

Consideration of Resolution 2020-09 Setting General Prevailing Wage Rates; Required Annually per State Law

Edward Chock, M.D. made the motion to approve Resolution 2020-09 Setting General Prevailing Wage Rates. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

Consideration of Resolution 2020-10 Emergency Expansion of Hospital Capacity in Response to COVID-19 Pandemic

Resolution 2020-10 will authorize the President and CEO to expand the ICU Unit by adding additional beds in response to the COVID-19 Pandemic.

Edward Chock, M.D. made the motion to approve Resolution 2020-10 Emergency Expansion of Hospital Capacity in Response to COVID-19 Pandemic. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

Extend \$2.00 Per Worked Hour Increase for all Employees Working During the Coronavirus Situation. Does Not Include Unworked Hours (Sick Leave and Paid Time Off)

Recommendation for Board approval to extend the \$2.00/hr. loyalty pay as outlined for the month of May.

Chet Mahida, M.D. made the motion to approve Extension of the \$2.00 Per Worked Hour Increase for all Employees Working During the Coronavirus Situation. Does Not Include Unworked Hours (Sick Leave and Paid Time Off). Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

Approval of New Ambulance Quote At a Cost Not to Exceed \$140,000

John explained that when an Ambulance reaches a certain mileage we are mandated to purchase a new vehicle. Board approval is recommended to purchase a new ambulance at a cost not to exceed \$140,000.

Chet Mahida, M.D. made the motion to approve the purchase of a new Ambulance at a cost not to exceed \$140,000. Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida - Aye

MOTION CARRIED

Salary Increase for All Non-Management Staff in Clinics

Board approval recommended for a salary increase of 2.5% with a minimum of \$0.75/hr. for all Non-Management staff in the Clinics. The salary increase would be retroactive to January 29, 2020.

Edward Chock, M.D. made the motion to approve the Salary Increase for All Non-Management Staff in Clinics. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye

MOTION CARRIED

Salary Increase for Non-Management Staff in Acute Care Not Represented by Organized Labor

Board approval recommended for a salary increase of 2.5% with a minimum of \$0.75/hr. for Non-Management staff in Acute Care not represented by organized labor. The salary increase would be retroactive to January 29, 2020.

Chet Mahida, M.D. made the motion to approve the Salary Increase Non-Management Staff in Acute Care not represented by organized labor. Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye

MOTION CARRIED

Salary Increase for Management Team

Board approval recommended for a salary increase of 2.5% with a minimum of \$0.75/hr. for Department Managers, which includes Skilled Nursing, Clinics, Acute Care facility and the Directors of Information Systems & Pharmacy. The salary increase would be retroactive to January 29, 2020.

Chet Mahida, M.D. made the motion to approve the Salary Increase for Management Team as outlined. Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye

MOTION CARRIED

Update on 2010 Bond Refinance

John updated the Board Members on the 2010 Bond Refinance. We were able to close with the banks on the Series B Bond. The Series A Bond is being effected by the financial markets. Our Bond consultant, Gary Hicks has advised we hold going forward on this matter until stable market conditions are present.

Legislative Update (distributed at meeting)

Update on coronavirus in California

The average deaths per day is 72. 316 confirmed positives in Nursing Homes and Assisted Living facilities. Hospital volumes remain steady.

Budget Update

Original California budget is now projected to be a \$53.4 billion loss. Revenue is down due to MediCal costs and unemployment from the coronavirus.

Seismic Update

Senate Bill 758 is still active but the Legislature is not in session so there have been no amendments. Amendments are expected to include adjusting the seismic standards so requirements for Emergency Services in a seismic controlled building comply with 2030 requirements.

ADJOURNMENT

Edward Chock, M.D. made the motion to adjourn to closed session. Chet Mahida, M.D. made the second.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye

MOTION CARRIED

The Oak Valley Hospital District meeting was adjourned to closed session at 6:20pm.

Oak Valley Hospital District
District Board of Directors
Meeting - Open Session
May 7, 2020

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes - March 5, 2020 Regular Meeting & March 31, 2020 Special Meeting - Approved
President and C.E.O. Report – Hospital License – 9 Months from now to be released – Deferred
President and C.E.O. Report – Strategic Issue Regarding Licensure – Presented
President and C.E.O. Report – Physician Issue – Presented
Conferences with Real Property Negotiators – Update presented

The Board of Directors meeting was adjourned at 6:43pm.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Edward Chock, M.D., Board Secretary

DATE: _____