

**MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT  
OPEN SESSION  
December 3, 2020, 5:30p.m.  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**Board**

Dan Cummins, Chair Person  
Edward Chock, M.D., Director  
Chet Mahida, M.D., Director

**Staff**

John McCormick, President & C.E.O.  
Ann Croskrey, CFO  
Bruce Blackhart, M.D., Chief of Staff

**Via Teleconference:**

Louise Sanders, Vice-Chairperson  
Jim Teter, Director

**Via Teleconference:**

Deborah Dunaj, R.N., V.P., Quality & Risk Mgmt.  
Jo Saporito, R.N., V.P., Nursing Services  
David Rodrigues, V.P., Administrative Services

**Excused Absence:**

Dave Hiatt, V.P., Oakdale Nursing & Rehab. Ctr.

**CALLED TO ORDER**

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:35p.m.

**PUBLIC COMMENT**

No Public Comment read. No public in attendance.

**CONSENT CALENDAR**

The following items, 1-4, will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

**1. Patient Care Services Report**

Joann Saporito, R.N., Vice President, Nursing Services

**2. Oakdale Nursing and Rehabilitation Center Report**

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

**3. Approval of Administrative Policies - None**

**4. Approval of Minutes -**

- September 24, 2020 – Special Meeting
- October 1, 2020 – Regular Meeting
- November 24, 2020 – Special Meeting

Jim Teter made the motion to approve all Consent Calendar items. Edward Chock, M.D. made the second. No public input.

**Roll Call by Jill Andersen, Clerk of the Board:**

Cummins – Aye  
Sanders – Aye  
Chock – Aye  
Mahida – Aye  
Teter – Aye

**MOTION CARRIED**

**MEDICAL STAFF REPORT – Bruce Blackhart, M.D., Chief of Staff**

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the November 17, 2020 meetings:**

**Formulary Addition Requests**

- A. Cerfuroxime (Ceftin)

**Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

**Forms**

- A. Form 1005 - Dialysis NxStage CRRT Flow sheet
- B. Form 1007 – Workplace Violence Incident Report
- C. Form 1012 – Dialysis Physician Orders for CRRT

**Policies**

**Administrative Manual**

- A. Advanced Directive

**Ambulance Manual**

- A. Response Time Standards
- B. Documentation of Patient Care

**Clinical Manual**

- A. Code Blue: Medical Emergency Adult (05/15/20)
- B. Negative Pressure Room Isolation
- C. STAT List & Turn Around Times
- D. Ventilator Procedure (10/20/20)

**Infection Control Manual**

- A. Communicable Disease Exposures Management of Patient
- B. Construction and Infection Control Interim Life Safety Measures
- C. Employee Communicable Disease Work Restrictions
- D. Isolation Precautions, Transmission – Based

**Pharmacy Policy & Procedures**

- A. Drug Recall

**Other**

**OTHER BUSINESS – John McCormick, President and CEO**

- A. Proposed changes to Medical Staff Application and Reapplication  
“Specific Consent to Conditions of Consideration”

Chet Mahida, M.D. made the motion to approve the Medical Staff Reports for November 17, 2020.  
Edward Chock made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye  
Sanders – Aye  
Chock – Aye  
Mahida – Aye  
Teter – Aye

**MOTION CARRIED**

**Financial Report for September 2020 & October 2020**

Ann Croskrey, CFO presented the September 2020 & October 2020 Financial Reports. The out-patient visits decreased, especially in October due to people’s anxiety regarding the COVID-19 pandemic. During the months of September and October the District posted a profit on operations before the new hospital expenses of \$416,000 and \$189,000. EBIDA was at 8.4% in September and 5.1% in October. Year-to-date EBIDA at the end of October was 9.9% as compared to 12.6% at the end of October last year. As of the end of October our days of cash on hand were at 116 days.

Edward Chock, M.D. made the motion to approve the Financial Reports for September 2020 & October 2020.  
Jim Teter made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye  
Sanders – Aye  
Chock – Aye  
Mahida – Aye  
Teter – Aye

**MOTION CARRIED**

**Charity Care Cases**

Ann Croskrey, CFO reported the Finance Committee recommends approval of one 3 Charity Care cases with a total amount of \$26,386.31.

Edward Chock, M.D. made the motion to approve three (3) Charity Care cases with a total amount of \$26,386.31. Chet Mahida, M.D. made the second. No public Input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye  
Sanders – Aye  
Chock – Aye  
Mahida – Aye  
Teter – Aye

**MOTION CARRIED**

**CHAIR PERSON REPORT – Dan Cummins, Chairperson**

**Chair Person Comments**

Chair Person Cummins complimented the employees on their continued efforts during these trying times. The hospital Administration Team was congratulated on maintaining the financials during the pandemic.

**Announcement of 2020 General Election Results**

Chair Person Cummins announced that Louise Sanders and Jim Teter were re-appointed in Lieu of Election to the Oak Valley Hospital District Board of Directors. Their new term of office will end December 6, 2024.

**Election of Officers for Calendar Year 2021**

- Chair Person
- Vice Chair Person
- Secretary

Jim Teter made the motion that all Board Officers remain the same with no changes. Edward Chock, M.D. made the second. No public input.

**Roll Call by Jill Andersen, Clerk of the Board:**

Dan Cummins – Aye  
Louise Sanders – Aye  
Edward Chock, M.D – Aye  
Chet Mahida, M.D. – Aye  
Jim Teter, Director – Aye

**MOTION CARRIED**

Dr. Chock left the meeting at 6:44pm and returned at 6:48pm during discussion of Resolutions 2020-18 & Resolution 2020-19 due to conflict of interest.

**Resolution 2020-18 – Approval and Validation of contracts in which an Officer has an interest (Health & Safety Code Sec. 32111 and Gov. Code Sec. 1090) Dr. Edward Chock – E.R. Call Coverage.**

Recommended Action to Validate Emergency Department Coverage Agreement to Provide Surgical Call with Edward Chock, M.D.

Jim Teter made a motion to approve Resolution 2020-18. Chet Mahida, M.D. made the second. No public input.

**Roll Call by Jill Andersen, Clerk of the Board:**

Dan Cummins - Aye  
Louise Sanders – Aye  
Jim Teter – Aye  
Chaitanya “Chet” Mahida, MD - Aye  
Edward Chock, M.D. – Absent

**MOTION CARRIED**

**Resolution 2020-19 – Resolution 2020-19 – Approval and Validation of contracts in which an Officer has an interest (Health & Safety Code Sec. 32111 and Gov. Code Sec. 1090) Dr. Edward Chock – Peer Review.**

Recommended Action to Validate Peer Review Agreement with Edward Chock, M.D.

Chet Mahida, M.D. made a motion to approve Resolution 2020-19. Louise Sanders made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye  
Louise Sanders – Aye  
Jim Teter – Aye  
Chet Mahida, MD - Aye  
Edward Chock, M.D. – Absent

**MOTION CARRIED**

**PRESIDENT AND CEO REPORT - John McCormick, President and Chief Executive**

**Resolution 2020-20 – Change Date of the January 2021 Regular Meeting and Finance Committee Meeting of the Board.**

The Board agreed to change the January 2021 meeting date to January 14, 2021.

Edward Chock, M.D. made a motion to approve Resolution 2020-20 and change the January 2021 Board meeting date to January 14, 2021. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye  
Louise Sanders – Aye  
Jim Teter – Aye  
Edward Chock, M.D. – Aye  
Chet Mahida, MD - Aye

**MOTION CARRIED**

**Approval to Purchase New Copiers at a Cost not to Exceed \$120,000**

The current Lease on 26 hospital copiers has expired. It has been determined that purchasing new copiers is a better financial option than continuing to Lease the equipment. Board approval to purchase 26 new copiers at a cost not to exceed \$120,000 is recommended.

Chet Mahida, M.D. made a motion to approve Purchase of New Copiers at a cost not to exceed \$120,000. Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye  
Louise Sanders – Aye  
Jim Teter – Aye  
Edward Chock, M.D. – Aye  
Chet Mahida, MD - Aye

**MOTION CARRIED**

**Disposition of Old Sterilizer Unit in Surgical Services**

Board approval is required to remove the old Sterilizer Unit in Surgical Services from the accounting records. Book value of the equipment is \$58,542. The new sterilizer unit has been received and will be installed in the near future.

Edward Chock, M.D. made a motion to approve removing the old Sterilizer Unit in Surgical Services from the accounting records. Chet Mahida, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye

Louise Sanders – Aye

Jim Teter – Aye

Edward Chock, M.D. – Aye

Chet Mahida, MD - Aye

**MOTION CARRIED**

**Contract for New Radiology Group**

Modesto Radiology Group submitted notice to stop providing services to the District effective December 31, 2020. We are in discussions with two different groups to provide this service and have hired a consulting firm to assist in the negotiation of contracts. A Special Board meeting later this month may be necessary to approve a new Radiology Services contract.

**Update on New Services**

John McCormick presented an update on the following New Services:

Echocardiogram Program: Service Agreement is close to completion. Credentialing the Twelve (12) Cardiologists who will be interpreting test results is close to completion. Target start date is December 15<sup>th</sup>.

In-House Dialysis Program: On-site equipment training has been completed. Next step will be training our ICU nurses by the Nursing Department at Washington Township Hospital. However, the COVID-19 outbreak in the Bay Area has delayed this step.

Affiliation with Washington Township Hospital Surgeons: Negotiations regarding a urology contract has slowed due to the outbreak of COVID-19 but interest remains high.

**Update on COVID-19**

The State generated a proposal recommending weekly COVID-19 testing for all acute care employees and we are looking into implementation of this proposal. Long Term Care employees are being tested on a weekly basis at a cost of over \$100,000 per month. Some employees in Long Term Care have tested positive but all Services and Clinics have continued with no interruption. Hospital supplies are well-stocked with no shortages. Our hospital is performing BAM infusion drug therapy although some hospitals are not. We have submitted a request for approval to become a distribution center for COVID-19 vaccinations. We are not rationing services including medication to COVID patients.

**Legislative Update (distributed at meeting)**

The Unions have been assertive regarding weekly COVID-19 testing for all employees. The logistics regarding this request is too difficult to manage. There is a lack of Laboratory staff as well as a shortage of test kits. Staffing shortages during the Pandemic is the key issue. The Governor signed a waiver at the beginning of the Pandemic regarding acute care staffing ratios, which has since expired. Our hospital has submitted a request to the State to extend that waiver and is awaiting the decision. An update on patient care volumes was discussed.

**ADJOURNMENT**

Jim Teter made the motion to adjourn to closed session. Edward Chock, M.D. made the second.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye  
Louise Sanders – Aye  
Jim Teter – Aye  
Edward Chock, M.D. – Aye  
Chet Mahida, MD - Aye

**MOTION CARRIED**

The Oak Valley Hospital District meeting was adjourned to closed session at 6:13p.m.

**ANNOUNCEMENT OF CLOSED SESSION**

Board meeting minutes – October 1, 2020 Regular Meeting – Approved  
Medical Staff Credential Report – Approved  
President and C.E.O. Report – No Report  
Conferences with Real Property Negotiators – Update Presented  
Report Involving Trade Secrets - Presented

**ADJOURNMENT**

Jim Teter made the motion to adjourn the Board of Directors meeting. Chet Mahida, M.D. made the second.

Roll Call by Jill Andersen, Clerk of the Board:

Dan Cummins - Aye  
Louise Sanders – Aye  
Jim Teter – Aye  
Edward Chock, M.D. – Aye  
Chet Mahida, MD - Aye

**MOTION CARRIED**

The Board of Directors meeting was adjourned at 6:40p.m.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: \_\_\_\_\_  
Edward Chock, M.D., Board Secretary

DATE: \_\_\_\_\_