

**MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
June 3, 2021, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Jim Teter, Director
Edward Chock, M.D., Director
Chet Mahida, M.D., Director

Excused Absence:

Louise Sanders, Vice-Chairperson

Staff

John McCormick, President & C.E.O.
Andrea Stark, M.D., Chief of Staff

Via Teleconference:

Jo Saporito, R.N., V.P., Nursing Services
David Rodrigues, V.P., Administrative Services
Deborah Dunaj, R.N., V.P., Quality & Risk Mgmt.
Dave Hiatt, V.P., Oakdale Nursing & Rehab. Ctr.

Excused Absence:

Ann Croskrey, CFO

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:33p.m.

PUBLIC COMMENT

No Public Comment read. No public in attendance.

CONSENT CALENDAR

The following items, 1-4, will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. Patient Care Services Report

Joann Saporito, R.N., Vice President, Nursing Services

2. Oakdale Nursing and Rehabilitation Center Report

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. Approval of Administrative Policies - None

4. Approval of Minutes -

- May 6, 2021 – Regular Meeting

Chet Mahida, M.D. made the motion to approve all Consent Calendar items. Edward Chock, M.D. made the second. No public input.

Cummins – Aye

Teter – Aye

Chock – Aye

Mahida – Aye

Sanders – Absent

MOTION CARRIED

MEDICAL STAFF REPORT – Andrea Stark, M.D., Chief of Staff

The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the May 18, 2021 meetings:

Andrea Stark, M.D., Chief of Staff requested approval of the following Policies, Forms and the new Dialysis Program service line.

Forms/Policies

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

A. Policies

- i. Clinical Manual
 - a. Chemotherapy (Antineoplastic) Handling – *Recc. Retire*
 - b. Hazardous Drug Handling
 - c. Pharmaceutical Waste Management Program
- ii. Emergency Department Manual
 - a. Assessment of the ED Patient
- iii. Infection Control Manual
 - Animals in Healthcare Setting
 - Bloodborne Pathogen Exposure Control Plan
 - Criteria for Hospital Acquired Infections
 - Donning & Doffing Personal Protective Equipment (Novel Respiratory Isolation)
 - Equipment, Care and Cleaning
 - Fit testing, N-95 Disposable Respirator
 - Hand Hygiene
 - Infectious Disease Outbreak Protocol
 - Multi-Drug-Resistant Organisms (MDRO) Management of Patients
 - Personal Protective Equipment
 - Redonning of N-95 Disposable Respirators during a Supply Shortage
 - Scabies – Prevention and Control
 - Tuberculosis Exposure Control Plan
 - Vaccination Program for Employees
- iv. Pharmacy Policy & Procedures
 - a. Compounded Non-Sterile Preparations
- v. Surgical Services Manual
 - a. Tissue/Implant Storage and Look Back (No Changes)

B. Forms

- i. Form 0772 Colonoscopy Pre Procedure Instructions
- ii. Form 1016 Authorization of Communication of Health Information

C. New Service Line

- i. Dialysis Program

Edward Chock, M.D. made the motion to approve the May 18, 2021 Medical Staff Report. Jim Teter made the second. No public input.

Cummins – Aye
Teter – Aye
Chock – Aye
Mahida – Aye
Sanders – Absent

MOTION CARRIED

Financial Report for April 2021

John McCormick, President and C.E.O. presented the April 2021 Financial Report. During the month of April the District posted a profit on operations before the new hospital expenses of \$1.07 million. A big contributor to this profit was funds received from one of the Lobby programs through our Clinics. David Rodrigues, V.P., Administrative Services and his team were thanked for overseeing this project. The Emergency Room visits are bouncing back and will continue through the month of May. The year-to-date EBIDA is a very respectable 13%. Our accounts receivable gross days were at 43. Our cash on hand days were at 70. There was a transfer of \$3 million from our investment funds to cover dollars sent to the government. These funds will be matched and returned early this month increasing the cash on hand days for June.

Jim Teter made the motion to approve the Financial Reports for April 2021. Edward Chock, M.D. made the second. No public input.

Cummins – Aye
Teter – Aye
Chock – Aye
Mahida – Aye
Sanders – Absent

MOTION CARRIED

CHAIR PERSON REPORT – Dan Cummins, Chairperson

Chair Person Comment

Chair Person Cummins presented an overview of the extraordinary challenges hospitals faced during the COVID-19 Pandemic. The Board recognizes and thanks our Employees and Administration for the outstanding efforts and dedication exhibited throughout the Pandemic. During these most difficult times the efforts put forth by Administration to continue to provide and increase patient care services and at the same time maintain the hospital’s financial health is remarkable and greatly appreciated by the Board of Directors.

PRESIDENT AND CEO REPORT - John McCormick, President and Chief Executive

Ratification of 1 Year Proposed Contract for IAEP (International Association of EMT’s & Paramedics)/NAGE (National Association of Government Employees)

Board approval is recommended for ratification of the 1-Year proposed contract IAEP (International Association of EMT’s & Paramedics)/NAGE (National Association of Government Employees) with a salary increase of 2.25%. This increase would be effective retroactively to the pay period beginning November 30, 2020.

Jim Teter made the motion to approve ratification of the 1-Year proposed contract IAEP (International Association of EMT's & Paramedics)/NAGE (National Association of Government Employees) with a salary increase of 2.25%, effective retroactively with the pay period beginning November 30, 2020. Edward Chock, M.D. made the second. No public input.

Cummins – Aye
Teter – Aye
Chock – Aye
Mahida – Aye
Sanders – Absent

MOTION CARRIED

Approval of 1 Year Salary Increase for Non-Management Staff Working in the Oak Valley Health Clinics and the Medical Office Plaza.

Recommendation for Board approval of a salary increase of the greater of \$.42 per hour or 2.25% for all employees working in the clinics or in the medical office building. This would be effective retroactively with the pay period beginning January 21, 2021. The increase does not include those department managers of the respective areas as that would come under a separate recommendation.

Edward Chock, M.D. made the recommendation to approve a 1-Year Salary Increase for Non-Management Staff Working in the Oak Valley Health Clinics of and the Medical Office Plaza of the greater of \$.42 per hour or 2.25% for all employees working in the clinics or in the medical office building. This would be effective retroactively with the pay period beginning January 21, 2021. Jim Teter made the second. No public input.

Cummins – Aye
Teter – Aye
Chock – Aye
Mahida – Aye
Sanders – Absent

MOTION CARRIED

Update on Human Resources Software

Currently, the Human Resources Department is 100% manual driven. The software program that was chosen is via the cloud so the implementation phase is simple. It will insure information is easier for staff to obtain and will automate our employee performance reviews function. At this time, there is still no Manager for Human Resources Department.

Personnel Changes

Jennifer Cook, Supervisor of Respiratory Therapy has accepted a Quality position at a for-profit rehabilitation facility in Modesto.

Glenn Whipple, Lobby Dollar Analyst will be retiring in July. This position is being reviewed to determine if the requirements of this job have changed.

Debbie Snoe, Manager of Purchasing will be relocating back east due to her husband's job transfer. Debbie did a phenomenal job during the Pandemic. Mendy Muniain, a long-term hospital employee will be taking the Supervisor position in this Department.

Update on Echocardiology and Dialysis Programs

The Echocardiology program is beginning to be utilized by local physicians and also being used on the in-patient side. The program is working well with the Cardiologists from Washington Township Hospital.

Dialysis Program – Washington Township Hospital will be assisting our nursing staff to complete their training for this program. Dr. Jose Santos and an associate have been approved for privileges to participate in this program. The Go-live date is anticipated to be after July 4th.

COVID-19 Update (distributed at meeting)

There were very few COVID-19 admissions in April and this low rate has continued into the month of May. While continuing to be very cautious, we should see an enormous decline in these types of cases. We have seen very little funding from the government this year but there are still some CARES Act dollars available. We were hoping to see some County funds through the Recovery Act but no dollars were allocated to the public health system, which was very disappointing.

Legislative Update (distributed at meeting)

California Assembly Bill 650

Requiring \$5.00 bonus pay for Healthcare workers in California. Staff bonuses for most public hospitals was previously excluded from the bill, but now have been included. Because we were one of the few hospitals in the State to provide “Loyalty Pay” to our employees, these dollars would be subtracted. This will be a difficult issue to maneuver through.

Office of Health Care Affordability

Policy to be created and housed within OSHPD (Office of Statewide Health Planning and Development). This policy is regarding rate control. The States position is health care prices cannot continue to outpace inflation and wage growth. This policy will not be a positive move for hospitals.

Adjustment Bill for the End of Life Option Act (EOLA) (SB 380)

California law allowing certain terminally ill adults to request a prescription for an aid-in-dying drug. Medical Associations, Religious groups and disability groups are opposing this Bill. This bill would keep and improve California’s End of Life Option Act and delete the January 1, 2026 sunset date, thereby making provisions of the EOLA permanent. If this bill passes, Doctors will continue to be allowed to choose whether or not to participate.

ADJOURNMENT

Jim Teter made the motion to adjourn to closed session. Edward Chock, M.D. made the second.

- Cummins – Aye
- Teter – Aye
- Chock – Aye
- Mahida – Aye
- Sanders – Absent

MOTION CARRIED

The Oak Valley Hospital District meeting was adjourned to closed session at 5:55p.m.

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes - Approved

- May 6, 2021 (Regular Meeting)

Medical Staff Credentials Reports – Approved

President & CEO Report – Presented

Conferences with Real Property Negotiators – Update presented.

Report on Trade Secrets – Presented

Report on Liability Claim – Shirley Ann Konze - Presented

ADJOURNMENT

Jim Teter made the motion to adjourn the Board of Directors meeting. Edward Chock, M.D. made the second.

Cummins – Aye

Teter – Aye

Chock – Aye

Mahida – Aye

Sanders – Absent

MOTION CARRIED

The Board of Directors meeting was adjourned at 6:30p.m.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Edward Chock, M.D., Board Secretary

DATE: _____