

**MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
August 5, 2021, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Louise Sanders, Vice-Chairperson
Jim Teter, Director
Edward Chock, M.D., Director
Chet Mahida, M.D., Director

Staff

John McCormick, President & C.E.O.
Ann Croskrey, CFO
Andrea Stark, M.D., Chief of Staff

Via Teleconference:

David Rodrigues, V.P., Administrative Services
Deborah Dunaj, R.N., V.P., Quality & Risk Mgmt.
Jo Saporito, R.N., V.P., Nursing Services
Dave Hiatt, V.P., Oakdale Nursing & Rehab. Ctr.

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Chair Person Cummins at 5:30p.m.

PUBLIC COMMENT

No Public Comment read. No public in attendance.

CONSENT CALENDAR

The following items, 1-4, will be acted on by one action, with discussion, unless a Director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon separately.

1. Patient Care Services Report

Joann Saporito, R.N., Vice President, Nursing Services

2. Oakdale Nursing and Rehabilitation Center Report

David Hiatt, V.P., Oakdale Nursing and Rehabilitation Center

3. Approval of Administrative Policies - None

4. Approval of Minutes -

- July 1, 2021 – Regular Meeting

Edward Chock, M.D. made the motion to approve all Consent Calendar items. Chet Mahida, M.D. made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

MEDICAL STAFF REPORT – Andrea Stark, M.D., Chief of Staff

The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the July 20, 2021 meetings:

Andrea Stark, M.D., Chief of Staff requested approval of the following Policies, Forms and the new Dialysis Program service line.

Forms/Policies

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been thoroughly reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees.

Forms

- i. Form 0661 Sepsis Protocol Orders-RETIRE
- ii. Form 0699 Rapid Assessment of Sepsis – RETIRE
- iii. Form 0776 Sepsis orders Adult – RETIRE
- iv. Form 0880 Insulin Drip Protocol
- v. Form 0898 Sepsis Worksheet – RETIRE
- vi. Form 0900 Sepsis Audit – RETIRE
- vii. Form 1021 Dialysis Informed Consent
- viii. Form 1017 Sepsis Provider Documentation
- ix. Form 1018 Provider Adult Sepsis Order Set
- x. Form 1019 Nursing Adult Sepsis Screening and Diagnostic Order Set

A. Policies

- i. Admin Manual
 - Clinical Pertinence Review-Discharge Summary / Chart Review
 - Clinical Pertinence Timely Completion
 - Change in Attending Physician
 - History and Physical Examination
 - Point of Care Documentation
- ii. Clinical Manual
 - Telephone Advice Calls
- iii. Pharmacy
 - Anticoagulation Policy – **RETIRE**
 - Medication Safety Plan
- iv. Respiratory Manual
 - Abnormal Results Guidelines
 - Adult Emergency Airway Kit
 - Aerosol Administration Statement – RETIRE
 - Aerosol with Bronchodilating Medication– RETIRE
 - Aerosol with Local Vasoconstriction Medication – RETIRE
 - Aerosol with Mucolytic Medication – RETIRE
 - Aerosol without Added Medication– RETIRE
 - Arrival of New Electrical Equipment

- Arterial Blood Gas Analysis
- Arterial Blood Gas Puncture & Capillary Sampling
- Bi-Level Positive Airway Pressure (BiPAP)
- Blood Spill Procedure
- Broken Equipment Procedure
- Carboxy HgB Samples
- Clarification of Physician's Order – RETIRE
- Code of Ethics- RETIRE
- Considerations in Oxygen Therapy for Infants
- Continuous Mechanical Ventilation
- Continuous Pulse Oximetry
- Cough Techniques and Respiratory Exercises
- Crash Cart Supply List
- Disposable Equipment Change Outs
- Downtime Procedure Record Keeping Treatment Record
- Downtime Procedure Record Keeping Vent Flow Sheet
- EKG Interpretation Guidelines
- Emergency Oxygen Plan
- Evaluating Patient Test Results
- General Safety Precautions with Oxygen Administration
- General Statement on the Administration of Oxygen
- Hand Held Nebulizer – RETIRE
- Hand Held Nebulizer and Aerosol Therapy
- Handling of Gas Cylinders
- Head Hood Oxygen or Free Flow Oxygen
- Humidifiers
- Incentive Spirometry
- Indications and Precautions with Mechanical Ventilation
- In-Service Education
- Intermittent Positive pressure Breathing (IPPB) – RETIRE
- Intubations
- Obtaining Blood Specimens by Heel Stick
- Questionable Contaminated Samples
- Reporting Results
- Samples Analysis and Data
- Storage and Handling of Blood Samples
- Typical Blood Gas Contaminants)
- Umbilical Cord Blood Gas

Chet Mahida, M.D. made the motion to approve the July 20, 2021 Medical Staff Report. Louise Sanders made the second. No public input.

Cummins – Aye

Sanders – Aye

Teter – Aye

Chock – Aye

Mahida – Aye

MOTION CARRIED

Financial Report for June 2021

Ann Croskrey, CFO presented the June 2021 Financial Report. During the month of June District had robust outpatient volumes. The District posted a profit on operations before the new hospital expenses at \$858,000. The year-to-date EBIDA was at 16.2%, bringing the year-to-date EBIDA to 14.4%. Accounts receivable gross days were at the low ratio of 48 and our days of cash on hand remain strong at 134 days. In May, we noted we were expecting a large lobby dollar payment of \$13 million and it did arrive on time.

Edward Chock, M.D. made the motion to approve the Financial Reports for June 2021. Louise Sanders made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

CHAIR PERSON REPORT – Dan Cummins, Chairperson

Chair Person Comment

No Report.

CEO Ad Hoc/CEO Performance Regarding Annual Review

Dan Cummins and Louise Sanders were chosen as members of the Ad Hoc/CEO Annual Review Committee.

Dan Cummins will provide evaluation information from last year to the Board Members for review.

Jim Teter made the motion to approve Dan Cummins and Louise Sanders as members of the Ad Hoc/CEO Evaluation Committee. Edward Chock, M.D. made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

PRESIDENT AND CEO REPORT - John McCormick, President and Chief Executive

Resolution 2021-03 - District Board of Directors of Oak Valley Hospital Canceling the November 4, 2021 Regular Meeting and Finance Committee Meetings of the Board

Recommendation to cancel the November 4, 2021 Board meetings and rescheduled for a date to be determined. A proposed calendar will be presented at the next Board meeting.

Jim Teter made the motion to approve Resolution 2021-03 canceling the November 4, 2021 Board Meetings. Edward Chock, M.D. made the second. No public input.

Roll Call by Jill Andersen, Clerk of the Board:

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

Approval to Acquire 3-D Mammography, PACS, Digitize One Imaging Suite and Add a Third Digital X-ray Site.

Per our Bond refinancing last year, the Board approved allocation of \$2 million for Capital. Recommendation for Board approval to allocate bond funds to purchase the following four (4) items for the Imaging Department at a cost not to exceed \$885,000:

3-D Mammography - \$310,000
Digitize One Imaging Suite - \$25,000
Add 3rd Digital X-ray Suite - \$210,000
PACS System - \$300,000

Louise Sanders made the motion to approve the use of bond funds to purchase a 3-D Mammography; Digitize 1 Imaging Suite; add a 3rd Digital X-ray Site and a PACS system at a cost not to exceed \$885,000. Edward Chock, M.D. made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

Approval of Policy for CEO Expenditures

Recommendation for approval of the “CEO Spending Limits” policy, which grants the President and C.E.O. approval authority of up to \$50,000 without Board approval. Exceptions to this rule pertain to equipment needed on an emergency basis for patient safety and would require approval of the Board Chair Person with the purchase of such equipment reported at the next Board meeting.

Edward Chock, M.D. made the motion for approval of the “CEO Spending Limits” policy. Jim Teter made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

Approval of Disposal of Three Ambulances with Zero Book Value

Three (3) ambulances have been replaced during the last year. Board approval was recommended to dispose of the three (3) Ambulances with zero book value.

Edward Chock, M.D. made the motion to approve disposal of 3 Ambulances with Zero Book Value.
Louise Sanders made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

Approval – Vice President’s Annual Salary Increase

Board approval recommended for salary increase of 2.25% for the Vice Presidents. This would be effective retroactively to January 24, 2021.

Jim Teter made the motion to approve a 2.25% salary increase for the Vice Presidents effective retroactively to January 24, 2021. Edward Chock, M.D. made the second. No public input.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

Purchase of Laparoscopic Equipment for Surgery Department

This item was deferred.

Update on Anesthesia Coverage

The current Anesthesia Group has agreed to modify their existing coverage agreement until October 31, 2021. We are communicating with a new Anesthesia group for contracted services, which will require Board approval and will be presented at the next Board meeting.

COVID-19 Update

The State has mandated the testing of all employees in hospitals that have not received the vaccine. Additional information regarding this issue will be presented during the Legislative Update.

Legislative Update (distributed at meeting)

Federal

The Infrastructure Bill, which is close to \$1 Trillion, will be presented to the Senate for approval & vote tomorrow. There was concern that the remaining \$24 Billion in the CARES Act fund was going to be used towards infrastructure needs but fortunately these funds will not be allocated to the infrastructure Bill.

State of California

Last week a new directive was issued by the Governor requiring hospitals, including clinics and nursing homes to ensure that unvaccinated personnel undergo at least weekly COVID-1 testing. We will be testing patient care employees 2 times a week and those who do not take care of patients once a week, unless you can provide a Religious or Medical Exclusion, but testing will still be required. The new directive goes into effect August 9th with full compliance due by August 23rd. A second order received today will affect visitors entering Hospitals, Skilled Nursing Facilities and “Intermediate Care Facilities”. We also received unofficial notice today that the California Department of Public Health is requiring workers in health care settings to be fully vaccinated against COVID-19 or receive their second dose by September 30th. We have started the planning process for compliance to these new directives. Staffing to comply with these directives will be very challenging.

ADJOURNMENT

Jim Teter made the motion to adjourn to closed session. Edward Chock, M.D. made the second.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

The Oak Valley Hospital District meeting was adjourned to closed session at 6:10p.m.

ANNOUNCEMENT OF CLOSED SESSION

Board meeting minutes - Approved

- July 1, 2021 (Regular Meeting)

Medical Staff Credentials Report - Approved

President & CEO Reports – Presented

Conferences with Real Property Negotiators – Presented

Report on Trade Secrets – Presented

ADJOURNMENT

Jim Teter made the motion to adjourn the Board of Directors meeting. Edward Chock, M.D. made the second.

Cummins – Aye
Sanders – Aye
Teter – Aye
Chock – Aye
Mahida – Aye

MOTION CARRIED

The Board of Directors meeting was adjourned at 6:35p.m.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Edward Chock, M.D., Board Secretary

DATE: _____