

**OUR MISSION**

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

**OUR VISION**

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:  
Being Fiscally Responsible in Our Decision Making Process  
Maintain and Expand Services that Best Reflect Our Needs and Resources Available  
Promote Positive Change in the Health Status of Employees and Area Residents.”

**OUR VALUES**

“Accountability; Being Responsible for Actions Taken and Not Taken  
Integrity; Doing the Right Thing for the Right Reason  
Respect; Valuing All People at All Times”  
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**October 5, 2023, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action    **CONSENT CALENDAR ITEMS**

Items 1-3 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

**1. Oakdale Nursing and Rehabilitation Center Report**

Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center

**2. Approval of Administrative Forms and Policies**

- Resident Trust Maintenance & Transactions (Oak Valley Nursing & Rehab. Ctr.)
- Refunds (Patient Financial Services)
- Form 0756 Conditions of Admission ED Patients (Admitting/PFS)
- Form 0757 Condition of Admission Inpatients and Outpatients (Admitting/PFS)
- Form 0382 (Admitting/PFS)

**3. Approval of Minutes –**

- September 14, 2023 – Regular Meeting

Action            **MEDICAL STAFF REPORT** – Andres Arellano, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the September 19, 2023 meeting.**

**Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees. Point of Care Documentation.

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the September 19, 2023 meeting.**

**i. FORMS**

- Form 1015 Heparin Infusion Flow Sheet – Updated

**ii. POLICIES**

- Administrative Manual
  - California Medical Board Notice to Consumers
  - Strategic Plan for Health Equity
- Anesthesia Services Manual
  - Anesthesia Pre-Operative Protocol Including Pre-Operative Testing and Assessment Prior to Induction
  - Anesthesia Workplace Safety Standards
- Clinical Manual
  - Care Categories Admission Criteria
  - Classification of Patient Caregivers
  - Communicating with Intubated or Non-Verbal Patients
  - Discharge to a Skilled Nursing Facility

- Do Not Resuscitate (DNR) Identification
- Interdisciplinary Team Conferences
- Interfacility Transfer – Posted as Draft on Public
- Patient Handoff Communication
- Telemetry Management Procedure
  
- Clinical / Pharmacy Manual
  - Chemotherapy (Antineoplastic) Handling
  
- District Policy
  - 1135 Waiver
  
- Emergency Department Manual
  - Age Related Documentation – Pediatric
  - Patient Elopement from the Emergency Department
  - Transportation of Emergency Department Patient Within the Hospital
  
- Infection Control Manual
  - Environmental Surveillance
  - ICU Evacuation Procedures
  
- Pharmacy Manual
  - Heparin Infusion (182-186)
  - Sterile Compounded Admixture-Sterile Preparations – USP797 ver. 2022
  
- Surgical Services Manual
  - Tissue/Implant Storage and Look Back
  
- Surgical Services / Clinical Manual
  - Solution Warming Guidelines
  
- Surgical Services / Pharmacy Manual
  - Management of Medications in OR, Pre-Op, PACU and GI Lab with Automatic Drug Delivery System (ADD PYXIS)

iii. **RETIRING**

- Anesthesia Services Manual
  - Anesthesia Safety Regulations – **(RETIRE)**
  
- Emergency Department Manual
  - Absence of Nurse Manager – **(RETIRE)** (231)
  - Guideline for Hypovolemic Shock - **(RETIRE)**
  
- ICU Manual
  - Charge Nurse Tasks – **(RETIRE)**
  - IV Antiarrhythmia Medication Guidelines - **(RETIRE)**
  
- ICU Manual
  - Influenza Vaccine Program for Patients - **(RETIRE)**
  - Pneumococcal Vaccine Program for Patients - **(RETIRE)**

**FINANCE COMMITTEE** – Edward Chock, M.D., Chairperson  
- Matt Heyn, Interim C.E.O. and Ann Croskrey, CFO

- Action
1. Financial Reports for August 2023  
Approval of August 2023 Financial Statements

**CHAIR PERSON REPORT**  
- Dan Cummins, Chair Person

- Information
1. Chair Person Comments

**CHIEF EXECUTIVE OFFICER REPORT**  
- Matt Heyn, Interim Chief Executive Officer

- Information
1. Chief Executive Officer Report

- Action
2. Strategic Map – FYs 2024, 2025 and 2026

- Action  
**Resolution  
2023-09**
3. **District Board of Directors of Oak Valley Hospital Changing the Date and Combining the December 7, 2023 and January 4, 2024 Regular Meeting and Finance Committee Meetings of the Board to January 11, 2024**

- Information/  
Action
4. Line of Credit Update  
- Ann Croskrey, Chief Financial Officer

- Action
5. Approval of Holiday Gift Cards for Employees

**ADJOURN TO CLOSED SESSION**

- Action
1. **Approval of Closed Session Minutes –**
    - August 31, 2023 – Special Meeting
    - September 14, 2023 – Regular Meeting

(See attached Agenda for Closed Session)

**RECONVENE TO OPEN SESSION**

- Information
- REPORT OF CLOSED SESSION**

- Action
- ADJOURNMENT**

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
October 5, 2023, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Medical Staff Credentials Report – Andres Arellano, M.D., Chief of Staff

**THREAT TO PUBLIC SERVICES OR FACILITIES**

(Government Code §54957)

**Consultation with:** David Rodrigues, V.P., Administrative Services/Privacy Official

- Cyber Incident - Update

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Chief Executive Officer – Matt Heyn, Interim Chief Executive Officer
  - Update on Quality Assurance Audit
  - Quality Updates – Deborah Dunaj, RN, V.P., Quality & Risk Management
    - Dashboard
    - Risk Management Report

**LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961): Kathleen O’Daniel  
**Agency claimed against:** (Specify name): Oak Valley Hospital District

**CONFERENCE WITH LABOR NEGOTIATOR**

(Government Code §54957.6)

**Unrepresented employee:** (Specify position title of unrepresented employee who is the subject of the negotiations): Chief Executive Officer

**PUBLIC EMPLOYEE APPOINTMENT**

(Government Code §54957)

**Title:** Chief Executive Officer

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.