

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**November 2, 2023, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <i>Time</i> | <i>Action</i> | <i>Item</i>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Action            **1. FY 2023 External Audit Report JWT & Assoc. External Auditors  
Presentation and Possible Acceptance of Audited Financial Statements**

Information/Action    **CONSENT CALENDAR ITEMS**

Items 1-3 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

1. **Oakdale Nursing and Rehabilitation Center Report**  
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center
2. **Approval of Administrative Forms and Policies –**
  - Privacy & Security Manual Policies (Total #22)
  - No Information Patients (HIM)
3. **Approval of Minutes –**
  - October 5, 2023 – Regular Meeting

Action            **MEDICAL STAFF REPORT – Andres Arellano, M.D., Chief of Staff**

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the October 17, 2023 meeting.**

**Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees. Point of Care Documentation.

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the October 17, 2023 meeting.**

**A.            POLICIES**

- i. Clinical Manual
  - Color Coded Wristbands
  - Titration of Intravenous Medications
  - Communication Notification of Hospital Privileges for Physicians and Allied Health Professionals
- ii. Clinical/Pharmacy Manual
  - Drug Samples
- iii. Surgical Services Manual
  - Documentation Required for A Surgical Case
  - Fire Safety – Internal Disaster
  - Gowning and Gloving Technique
  - Housekeeping Procedures
  - Intra-Operative Documentation of Operative and Invasive Procedures
  - Laser Surgery – Practice and Surgery
  - Legal Evidence – Chain of Custody
  - Monthly Radiation Exposure Monitoring (Dosimeter)
  - Patient Flow to Surgical Services
  - Physician Responsibility for Obtaining Sterilization Consent
  - Safety in the Oxygen Rich Environment

- Selection of Barrier Materials for Surgery Procedures
- Sharps Precaution in the Operating Room
- Skin Prep and Hair Removal
- Standard and Transmission Based Precautions in the Perioperative Practice Setting
- Sterile Field Medication Management
- Surgical Clippers (Handling and Cleaning)
- Surgical Wound Classification
- Traffic Pattern: Surgical Services
- Transporting and Transferring of Surgical Patients
- Types of Operative and Invasive Procedures Performed
- Unintended Intraoperative Anesthesia Awareness
- Use of Tourniquet

**B. RETIRE**

- i. Clinical/Pharmacy Manual
  - Hydromorphone Safety
- ii. Surgical Services Manual
  - Incident Reporting in the Surgery Department
  - Sterilization Consents
  - Surgical Gowning and Gloving Technique, Assisted
  - Use of Immobilization Devices

**C. CRNA Participation with the Department of Surgery**

- i. Recommend as members of Department of Surgery as non-voting member. Absence of Nurse Manager

**FINANCE COMMITTEE – Edward Chock, M.D., Chairperson**  
- Matt Heyn, Interim C.E.O. and Ann Croskrey, CFO

- Action
- 1. Financial Reports for September 2023  
Approval of September 2023 Financial Statements

**CHAIR PERSON REPORT**  
- Dan Cummins, Chair Person

- Information
- 1. Chair Person Comments

- Action
- 2. Approval of Proposed Employment Agreement Between Oak Valley Hospital District and Matthew Heyn for President and Chief Executive Officer Position (to be provided to Board at Meeting)

**CHIEF EXECUTIVE OFFICER REPORT**

- Matt Heyn, Interim Chief Executive Officer

Information

1. Chief Executive Officer Report

Action

2. Approval of Strategic Map – FYs 2024, 2025 and 2026

**ADJOURN TO CLOSED SESSION**

Action

1. **Approval of Closed Session Minutes –**

- October 5, 2023 – Regular Meeting

**(See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

Information

**REPORT OF CLOSED SESSION**

Action

**ADJOURNMENT**

Posted on: October 30, 2023

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
November 2, 2023, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Chief Executive Officer – Matt Heyn, Interim Chief Executive Officer
  - Quality Updates – Deborah Dunaj, RN, V.P., Quality & Risk Management
    - Dashboard
    - Risk Management Report

**LIABILITY CLAIMS**

(Government Code §54956.95)

**Claimant:** (Specify name unless unspecified pursuant to Section 54961):

Efrain Manzo and Evangelina Manzo

**Agency claimed against:** (Specify name): Oak Valley Hospital District

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.