

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**January 11, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action     **CONSENT CALENDAR ITEMS**

Items 1-3 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

1. **Oakdale Nursing and Rehabilitation Center Report**

Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center

2. **Approval of Administrative Forms and Policies –**

- Corporate Integrity Plan (CIP) (Administrative Policy) - RETIRE
- Resident Trust Maintenance & Transactions (ONRC)

3. **Approval of Minutes –**

- November 2, 2023 – Regular Meeting
- December 14, 2023 -Special Meeting

Action            **MEDICAL STAFF REPORT –** Andres Arellano, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the meeting.**

**Forms/Policies**

The following forms and policies have been revised to meet current required The Joint Commission and CMS standards. They have been reviewed by the Policy, Procedures and Forms (PPF) Committee and appropriate Medical Staff Committees. Point of Care Documentation.

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the November 28, 2023 meeting.**

**FORMS**

- i. Form 1010 Anesthesia Intra-Op Record

**POLICIES –**

**i. Administrative Manual**

- Patient Grievance / Complaint Process
- Solicitation and Distribution

**ii. Administrative Manual QRM / Medical Staff**

- Medical Staff and Allied Health Professionals (AHPs) Orientation Program
- Performance Improvement Plan FY2024

**iii. Administrative Manual QRM / Medical Staff and Emergency Management Manual**

- Sequence for Making Calls to Physicians’ Offices

**iv. Clinical Manual**

- Discharging a Patient Against Medical Advice
- Discharge of a Pediatric / Young Adult Patient
- Equipment Cleaning

**v. Clinical / Pharmacy Manual**

- Drug Samples
- Titration of Intravenous Medications

- vi. **Diagnostic Imaging Manual**
  - Medical Director Duties and Responsibilities
- vii. **ED Manual**
  - Pericardiocentesis Procedure
- viii. **ICU Manual**
  - Nursing Care of ICU Patients
- ix. **Infection Control**
  - Communicable Disease Exposures Management of Patient
  - Disposable Patient Supplies
  - Occupational Exposure
  - Post Discharge Surveillance
- x. **Pharmacy Manual**
  - Drug Distribution
  - Pharmacist Medication Order Verification
  - Pharmacy Personnel Duties and Regulations
- xi. **Surgical Services**
  - Gowning and Gloving Technique

**RETIRE**

- i. **Clinical Manual**
  - First Dose Medication Administration – **RETIRE**
  - Nursing Management of Patients with Casts – **RETIRE**
  - Preparation and Administration of Intramuscular Ceftriaxone – **RETIRE**
- ii. **Clinical/Pharmacy Manual**
  - Drug – Food Interaction Counseling – **RETIRE**
- iii. **ICU Manual**
  - Temporary Transvenous Pacemaker Procedure – **RETIRE**
  - Vasodilator Therapy Guidelines – **RETIRE**
- iv. **Pharmacy Manual**
  - Pharmacist Order Verification – **RETIRE**
  - Sterile Compounded Admixture-Sterile Preparations – **RETIRE**
- v. **Surgical Services Manual**
  - Surgical Gowning and Gloving – Assisted – **RETIRE**

**FINANCE COMMITTEE** – Edward Chock, M.D., Chairperson  
- Matt Heyn, President and C.E.O. and Ann Croskrey, CFO

- Action
- 1. Financial Reports for October 2023 and November 2023  
Approval of October 2023 and November 2023 Financial Statements

**CHAIR PERSON REPORT**

- Dan Cummins, Chair Person

Information 1. Chair Person Comments

**CHIEF EXECUTIVE OFFICER REPORT**

- Matt Heyn, President and Chief Executive Officer

Information 1. **Chief Executive Officer Report (provided at meeting)**

Action  
**Resolution  
2024-01**

2. **RESOLUTION APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF A SIXTH SUPPLEMENTAL INDENTURE OF TRUST AND A BOND PURCHASE AGREEMENT IN CONNECTION WITH THE ISSUANCE, SALE AND DELIVERY OF THE OAK VALLEY HOSPITAL DISTRICT HEALTH FACILITY REVENUE BONDS, SERIES 2024, AND APPROVING CERTAIN OTHER ACTIONS**

Action  
**Resolution  
2024-02**

3. **AUTHORIZING AND APPROVING PROFESSIONAL AGREEMENTS BETWEEN DISTRICT BOARD MEMBER AND DISTRICT**

Action  
**Resolution  
2024-03**

4. **AUTHORIZING AND APPROVING PROFESSIONAL AGREEMENTS BETWEEN DISTRICT BOARD MEMBER AND DISTRICT**

Action  
**Resolution  
2024-04**

5. **AUTHORIZATION OF SIGNATURES ON BANKING ACCOUNTS**

Action  
**Resolution  
2024-05**

6. **RESOLUTION AUTHORIZING SIGNATURES ON LOCAL AGENCY INVESTMENT FUND (LAIF)**

**ADJOURN TO CLOSED SESSION**

Action 1. **Approval of Closed Session Minutes –**

- November 2, 2023 – Regular Meeting
- December 14, 2023 – Special Meeting

**(See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

Information

**REPORT OF CLOSED SESSION**

Action

**ADJOURNMENT**

Posted on: January 8, 2024

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
January 11, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Chief Executive Officer – Matt Heyn, President and Chief Executive Officer
  - Quality Updates – Deborah Dunaj, RN, V.P., Quality & Risk Management
    - Dashboard
    - Risk Management Report

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.