

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**April 4, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action    **CONSENT CALENDAR ITEMS**

Items 1-3 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

1. **Oakdale Nursing and Rehabilitation Center Report**

Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center

2. **Approval of Administrative Forms and Policies**

- Use of Consent Law Manual – Retire (Medical Records)
- Management of Patient Belongings (Patient Rights and Responsibilities)
- Release of Patient Information to New Media – Retire (Privacy Officer)

3. **Approval of Minutes –**

- March 7, 2024 – Regular Meeting

Action            **MEDICAL STAFF REPORT** – Andres Arellano, M.D., Chief of Staff

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the March 26, 2024 meeting.**

**B. FORMS**

- i. Form0205 Interfacility Transfer Summary
- ii. Form0270 Kardex - RETIRE
- iii. Form0363 Brain Death Checklist for Determination and Declaration
- iv. Form0510 Physician Order Heparin Protocol
- v. Form0880 Insulin Drip protocol
- vi. Form0816 OR GI Lab Orders)
- vii. Form0819 Clinics Standing Orders
- viii. Form1001 Post Exposure Exposed Patient Orders
- ix. Form1002 Post Exposure Source Patient

**C. POLICIES**

Administrative Manual QRM / MS

- i. Clinical Practice Guidelines
- ii. Registering Public Complaints Against Physicians, Osteopaths, and/or Podiatrists

Central Service Manual

- i. Principles of Sterilization

Clinical Manual

- ii. Autopsy Criteria – replacing Coroners Cases
  - a. Coroners Cases RETIRE
- iii. Code Blue Medical Emergency (Adult)
- iv. Deep Vein Thrombosis (DVT) Pulmonary Emboli (PE) Prophylaxis
- v. Department of Nursing Services Statement of Philosophy and Purpose
- vi. Disinfecting IV Cap

- vii. Epidural & Intrathecal Pain Management]
- viii. Organ Tissue Procurement
- ix. Ordering and Collecting Therapeutic Drug Levels
- x. Nursing Practice Reference
- xi. Palliative Care Guidelines
- xii. Patient Referrals for Assessment by Interdisciplinary Team Members
- xiii. Pediatric Intravenous Saline Lock Therapy
- xiv. Postmortem Care
- xv. Pronouncement of Death by a Registered Nurse
- xvi. Provision for Continuity of Care
- xvii. Telephone Advice Calls -
- xviii. Transport and Placement of Patients Into Morgue

Diagnostic Imaging Manual

- i. Intravenous Contrast Media Guidelines

Engineering Manual

- i. Medical Equipment Management Program

GI Laboratory Manual

- i. Cleaning and Sterilization of Endoscopes
- ii. Cytology Assisting With
- iii. Equipment Check and Setup in the GL Lab (Endoscopic)
- iv. Leak Testing and Repair

Infection Control Manual

- i. Lotions Hospital Approved

Surgical Services Manual

- i. Environmental Cleaning In the Perioperative Setting

**D. RETIRE POLICIES**

Clinical Manual

- i. HIV Antibody Test Results – RETIRE
- ii. Insulin Infusion Protocol – RETIRE
- iii. Narcotic Administration and Recording – RETIRE
- iv. pHydriion Paper – RETIRE
- v. Preparation and Administration of Intramuscular Ceftriaxone – RETIRE
- vi. Resource Nurse Assignments – RETIRE

Clinical / Laboratory Manual

- i. Pediatric Patient Specimen Collection – RETIRE
- ii. Stool for Occult Blood – RETIRE

Clinical / Pharmacy Manual

- i. Adverse Drug Events Reporting Program – RETIRE

Emergency Department Manual

- i. Methotrexate for Ectopic Pregnancy in the Emergency Department – RETIRE

G.I. Laboratory Manual

- i. Nursing Service Objectives – RETIRE

Surgical Services Manual

- i. Maintenance and Repair of Patient Care Equipment – RETIRE

**FINANCE COMMITTEE** – Edward Chock, M.D., Chairperson  
- Matt Heyn, President and C.E.O. and Ann Croskrey, CFO

- Action
1. Financial Reports for February 2024  
Approval of February 2024 Financial Statements

**CHAIR PERSON REPORT**

- Dan Cummins, Chair Person

- Information
1. Chair Person Comments

**CHIEF EXECUTIVE OFFICER REPORT**

- Matt Heyn, President and Chief Executive Officer

- Information
1. Chief Executive Officer Report
    - OVHD Human Resources Statistics Report – Ann Croskrey, CFO

- Action  
**Resolution  
2024-06**
2. Setting General Prevailing Wage Rate; Required Annually per State Law

- Information/  
Action
3. Ratification of 1 Year Proposed United Steel Workers Union Contract for Oakdale Nursing & Rehabilitation Center Employees

- Information/  
Action
4. Non-Union, Non-Supervising Wage Increases

- Action
5. Approval of Community Health Needs Assessment
    - David Rodrigues, C.O.O.

- Action
6. Approval of Implementation Strategy of Community Health Needs Assessment
    - David Rodrigues, C.O.O.

**ADJOURN TO CLOSED SESSION**

- Action
1. **Approval of Closed Session Minutes** –
    - February 1, 2024 - Regular Meeting  
(See attached Agenda for Closed Session)

**RECONVENE TO OPEN SESSION**

Information           **REPORT OF CLOSED SESSION**

Action               **ADJOURNMENT**

**The next Regular meeting of the Board of Directors is scheduled on Thursday, May 2, 2024 at 5:30p.m.**

Posted on: April 1, 2024

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
April 4, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Medical Staff Credentials Report – Andres Arellano, M.D., Chief of Staff
- Chief Executive Officer – Matt Heyn, President and Chief Executive Officer

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Government Code §54957)

**Title:** President and Chief Executive Officer

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.