

**REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
May 2, 2024, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Jim Teter, Vice Chair Person
Louise Sanders, Secretary
Edward Chock, M.D., Director
Fran Krieger, Director

Excused: Dan Cummins

Staff

Matt Heyn, President and C.E.O.
Andres Arellano, M.D., Chief of Staff
Ann Croskrey, C.F.O.
David Rodrigues, V.P., C.O.O.
Sharon Watkins, R.N., V.P., Nursing Services

Excused: Will Pringle, V.P., ONRC

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Jim Teter, Vice Chair Person at 5:30p.m.

PUBLIC COMMENT

No Public Comment read.

CONSENT CALENDAR

The following items, 1-3, will be acted on by one action, with discussion, unless a director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon separately.

1. Oakdale Nursing and Rehabilitation Center Report
2. Approval of Administrative Policies Approval of Minutes –
 - Use of Consent Law Manual – RETIRE (Administrative Manual)
 - Chemical Exposure (Emergency Operations All Hazards Manual)
 - Earthquake Response Procedure (Emergency Operations All Hazards Manual)
 - Subpoena for Deposition Documents Personal Appearance (Administrative Manual)
 -]Valid Authorization Signatures (Administrative Manual)
 - Blinds, Cleaning Of (Environmental Services Manual)
3. Approval of Minutes –
 - April 4, 2024 – Regular Meeting

Edward Chock, M.D. made the motion to approve all Consent Calendar items. Louise Sanders made the second. No public input.

Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye

Dan Cummins - Absent

MOTION CARRIED

MEDICAL STAFF REPORT - Andres Arellano, M.D., Chief of Staff

The Medical Executive Committee requests the District Board's approval of the following items forwarded from the March 26, 2024, meeting.

Dr. Edward Chock on behalf of Dr. Arellano requested Board approval of all Forms & Policies as listed:

A. POLICIES

Administrative Manual QRM/MS

- a. Disaster and Mass Casualty Notification

Nutrition and Food Service Manual

- a. Disaster & Mass Casualty Plan
- b. Enteral Nutrition Formulary
- c. Food Preparation and Handling
- d. Meal Service to Employees
- e. Meal Service to Patients
- f. Purchasing and Inventory
- g. Safety
- h. Sanitation

Pharmacy Manual

- a. Drug Formulary List

B. POLICIES - RETIRED

Clinical Manual

- a. Preparation and Administration of Intramuscular Ceftriaxone - RETIRE

Clinical / Pharmacy Manual

- a. Adverse Drug Events Reporting Program - RETIRE

G.I. Laboratory Manual

- a. G.I. Laboratory Safety Guidelines - RETIRE

Fran Krieger made the motion to approve all Consent Calendar items. Louise Sanders made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

Financial Report for March 2024

Ann Croskrey, C.F.O. presented the March 2024 Financial Report. In March the district posted a profit on operations before the new hospital expenses of \$1.839 million. The profit on operations including the new hospital expense was \$1.380 million. The difference is the new hospital expenses of interest and depreciation.

The income was assisted by the skilled nursing retroactive annual rate increase that occurs every year. This year the amount is \$550k. As of the end of March the year-to-date earnings before interest and depreciation or EBIDA was 12.9%. Accounts Receivable days were at 77 days. The days of cash on hand was 33 days.

The cash balances are lower than average as we are waiting for federal matching and the return of the IGT', which typically occurs in April or May. On April 1st we did receive \$15 million.

In answer to a question regarding the increase in receivable days, Ms. Croskrey stated that almost every payer uses Change Healthcare for claims processing. Change Healthcare is recovering from a data breach, and all claims and payments must be entered manually.

Louise Sanders made the motion to approve the Financial Report for March 2024. Fran Krieger made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

CHAIR PERSON REPORT - Jim Teter, Vice Chair Person

Vice Chair Person Comments

No Report.

CHIEF EXECUTIVE OFFICER REPORT - Matt Heyn, President and Chief Executive Officer

Chief Executive Officer Report

Closing of Data Breach

The Office of Civil Rights (OCR) conducted a thorough investigation of the data breach incident as well as Oak Valley Hospital District (OVHD) immediate response and implementation of access controls. On April 5, 2024 the OCR informed OVHD legal counsel that they have closed the case as of April 3, 2024. No fine was issued and OVHD was not requested to take action. Job well done V.P.'s!

New Clerk of the Board

Sheryl Perry – Executive Assistant to President and CEO /Clerk of the Board. Sheryl's 1st day will be May 6th

ICU Closed May 2, 2024

Preparation for the ICU closure included meeting with Nurse leadership, all Physician Groups, the Emergency Department, Hospitalists, Surgeons, and Anesthesia Providers.

All groups were able to agree upon the standards discussed. The protocols and policies have been updated and the nursing staff educated on the new process. The equipment will remain in the ICU making Recertification of Beds, when needed in the future, an easier process. Severances to be paid out to ICU Nursing Staff.

Infusion Therapy

We are in the process of analyzing the financial implications this will bring to the organization. Will discuss at June 6, 2024 Board meeting

District Board of Directors of Oak Valley Hospital Changing the Date of the July 4, 2024 Regular Meeting and Finance Committee Meeting to July 11, 2024

Edward Chock, M.D. made the motion to approve Resolution 2024-07. Fran Krieger made the second. No public input.

Roll-Call by Jill Andersen, Clerk of the Board

Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye
Dan Cummins – Absent

MOTION CARRIED

Approval of Strategic Map FY's 2025-2027

Strategic Map

The Administrative Team has begun developing a 3-year strategic map containing the following:

4 Pillars:

- People
- Service
- Quality
- Finance/Growth

Each section is broken down into objectives then measurements of success. It will be a clear and concise single page document.

Louise Sanders made the motion to approve the Strategic Map FY's 2025-2027. Fran Krieger made the second. No public input

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Absent - Dan Cummins

MOTION CARRIED

Approval of Operating Room Equipment at a Cost not to Exceed \$150,000

Deferred to next Board Meeting

Approval to Dispose of Information Systems Department Equipment with No Book Value

Board approval requested to dispose of equipment from Information Systems Dept. with no book value.

Edward Chock, M.D. made the motion to approve the disposal of Information Systems Department Equipment with no book value. Louise Sanders made the second.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

ADJOURNMENT

Jim Teter made the motion to adjourn to Closed session. Edward Chock, M.D. made the second. No public input.

Teter - Aye
Sanders - Aye

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Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

The Oak Valley Hospital District meeting was adjourned to closed session at 5:55p.m.

RECONVENE TO OPEN SESSION

ANNOUNCEMENT OF CLOSED SESSION

Board Meeting Minutes - Approved_

- April 4, 2024 - Regular Meeting
- Chief Executive Officer Report - No Report
- Quality Updates - Presented

Next Board of Directors meeting is scheduled on Thursday, June 6, 2024.

ADJOURNMENT

Jim Teter made the motion to adjourn the Board of Directors meeting. Fran Krieger made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

The Board of Directors meeting was adjourned at 6:20p.m.

Recorder: Jill Andersen, Clerk of the Board.

APPROVED: _____
Louise Sanders, Secretary

DATE: _____