

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”
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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**June 6, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                    |
|-------------|---------------|----------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Jim Teter, Vice Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action     **CONSENT CALENDAR ITEMS**

Items 1-3 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

1. **Oakdale Nursing and Rehabilitation Center Report**  
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center
2. **Approval of Administrative Forms and Policies**
  - Student Placement (Human Resources)
3. **Approval of Minutes –**
  - May 2, 2024 – Regular Meeting

Action                 **MEDICAL STAFF REPORT – Andres Arellano, M.D., Chief of Staff**

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from then May 21, 2024 meeting.**

**A. POLICIES**

- A. **Administrative Manual**
  - i. Credentialing Physician\’s and Allied Health Professionals (AHO) in the Event of a Disaster
  - ii. Valid Authorization Signatures
- B. **Case Management**
  - i. Hospital-Based Case Management Transitional Care Planning Program
- C. **Central Service Manual**
  - i. Supplies Ordering from Warehouse
- D. **Clinical Manual**
  - i. Clinical Alarm Safety
  - ii. Code Green Missing High-Risk Patient
  - iii. Critical Value/Test Results Read-Back
  - iv. Emergency Protocols
  - v. Interfacility Transfer
  - vi. Intra-Departmental Transfers
  - vii. Pediatric Room – Door Alarm
  - viii. Plan for Patient Care
  - ix. Rapid Response Team
- E. **Clinical / Laboratory Manual**
  - i. Stat List & Turnaround Times
- F. **Clinical / Pharmacy Manual**
  - i. Discharge Prescriptions
  - ii. Titration of Intravenous Medications

- G. **Pharmacy Manual**
  - i. Compounded Non-Sterile Preparations
  - ii. Controlled Substances Theft/Loss
  - iii. Methadone Guidelines for emergency Narcotic Addiction Treatment
  - iv. Renal Dosing Guidelines
- H. **Respiratory Therapy Manual**
  - i. Aerosol Administration
  - ii. Determining Appropriate Oxygen Delivery Device Bedside Guide
  - iii. High Flow Nasal Cannula with Airvo 2 Unit (Fisher & Paykel)
  - iv. Measuring Cuff Pressures
  - v. Meconium Aspirator or Meconium Aspirator ET Tubes
  - vi. Medical Gas Alarm Procedure
  - vii. Metered-Dose Inhaler Administration
  - viii. Neonatal Resuscitation
  - ix. Newborn and Pediatric Emergency Airway Kit – Supplies List
  - x. Ordering of Medical Gasses
- I. **Oakdale Community Health Center / Women’s Health Clinic**
  - i. Antepartum Testing Non-Stress Testing (NST)
- J. **Oakdale Nursing & Rehab Center**
  - i. Refusal of Prescribed Diet

**XII. RETIRE FORMS and POLICIES  
FORMS**

**Approval**

- i. Assessment of Monoclonal Antibodies Therapy - RETIRE
- ii. Form0686 ER-IM Methotrexate Order for Ectopic Pregnancy - RETIRE
- iii. Form0387 Procedure Verification – RETIRE
- iv. Form0395 Anesthesia Controlled Drug Record – RETIRE
- v. Form 0397 Controlled Substances Administration Record – PACU-OR – RETIRE

**POLICIES - RETIRE**

- A. **Clinical Manual**
  - i. Administration of Nasogastric Tubre Feeding – RETIRE
  - ii. Bladder Scan - RETIRE
  - iii. Buck’s Traction – RETIRE
  - iv. Care and Management of Patients with a Tracheostomy – RETIRE
  - v. Central Venous Catheters (CVC) – RETIRE
  - vi. Chest Tube Closed Drainage System Procedure – RETIRE
  - vii. Chest Tube Insertion Procedure – RETIRE
  - viii. Dopamine Drip
  - ix. Easy Cap disposable End-Tidal CO<sub>x</sub> (Carbon Dioxide) Detector – RETIRE
  - x. Emergency Application of Eternal Pacemaker Procedure – RETIRE
  - xi. Endotracheal Tube Care and Suctioning – RETIRE
  - xii. Extubation of Patients – RETIRE
  - xiii. Fecal Incontinence Management (Rectal Tube) – RETIRE

- xiv. Gastrostomy & Percutaneous Endoscopic Gastrostomy (PEG) Enterostomal Tubes – RETIRE
- xv. Hemodynamic Invasive Line Procedure - RETIRE
- xvi. Hemodynamic Monitoring Protocol – RETIRE
- xvii. ICU Flexible Staffing Criteria – RETIRE
- xviii. Implantable Portal Access Device – RETIRE
- xix. Insertion of Radiopaque Nasogastric Feeding Tube with Non-Weighted Tip – RETIRE
- xx. Insertion of Radiopaque Nasogastric Feeding Tube With Weighted Tip – RETIRE
- xxi. Intraosseous (IO) Management and Discontinuation – RETIRE
- xxii. Life Threatening Dysrhythmia Procedure – RETIRE
- xxiii. Maintenance of Peripherally Inserted Central Catheters (PICC) Midline Catheters – RETIRE
- xxiv. Nasogastric Tube Irrigation – RETIRE
- xxv. Nasogastric Tube Lavage – RETIRE
- xxvi. Salem Sump Nasogastric Tube Insertion and Removal – RETIRE
- xxvii. Saline Lock Maintenance – RETIRE

B. **Clinical ICU Manual**

- i. Elective Cardioversion Protocol – RETIRE

C. **Emergency Department**

- i. Guideline for Chest Tubes - RETIRE

D. **Respiratory Therapy Manual**

- i. Management of Infants Who Are Meconium Stained - RETIRE

E. **ICU / ICCU Manual**

- i. Critical Care Area Guidelines Admission and Discharge Criteria – RETIRE
- ii. ICU Structure Standards – RETIRE
- iii. Nursing Care of ICU Patients - RETIRE

**FINANCE COMMITTEE** – Edward Chock, M.D., Chairperson  
- Matt Heyn, President and C.E.O. and Ann Croskrey, CFO

Action

- 1. Financial Reports for April 2024  
Approval of April 2024 Financial Statements

### **CHAIR PERSON REPORT**

- Jim Teter, Vice Chair Person

- Information 1. Chair Person Comments
- Action 2. CEO Ad Hoc Comm./CEO Performance Regarding Annual Review

### **CHIEF EXECUTIVE OFFICER REPORT**

- Matt Heyn, President and Chief Executive Officer

- Information 1. Chief Executive Officer Report
- Action **Resolution 2024-08** 2. **Resolution 2024-08 of the Board of Directors of Oak Valley Hospital District, Calling 2024 General Election for Oak Valley Hospital District; Consolidation of Election with Statewide General Election; and Publication of Notice of Election By Secretary.**
- Action 3. Approval of Operating Room Equipment at a Cost not to Exceed \$210,000
- Action 4. Approval to Purchase New Ambulance at a Cost no to Exceed \$155,000

### **ADJOURN TO CLOSED SESSION**

- Action 1. **Approval of Closed Session Minutes –**
- May 2, 2024 - Regular Meeting
- (See attached Agenda for Closed Session)**

### **RECONVENE TO OPEN SESSION**

Information **REPORT OF CLOSED SESSION**

Action **ADJOURNMENT**

**The next Regular meeting of the Board of Directors is scheduled on Thursday, July 11, 2024 at 5:30p.m.**

Posted on: June 3, 2024

By: Jill Andersen, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
June 6, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

Medical Staff Credentials Report – Andres Arellano, M.D., Chief of Staff

Chief Executive Officer – Matt Heyn, President and Chief Executive Officer

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.