

**REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
June 6, 2024, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Jim Teter, Vice Chair Person
Louise Sanders, Secretary
Edward Chock, M.D., Director
Fran Krieger, Director

Excused: Dan Cummins

Staff

Matt Heyn, President and C.E.O.
Andres Arellano, M.D., Chief of Staff
Ann Croskrey, C.F.O.
David Rodrigues, V.P., C.O.O.
Sharon Watkins, R.N., V.P., Nursing Services
Will Pringle, V.P., ONRC

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Jim Teter, Vice Chair Person at 5:30p.m.

PUBLIC COMMENT

Public Comment read. Public in attendance.

Nancy Podolsky addressed the Board about her concerns regarding finances of the hospital; specifically monies received.

CONSENT CALENDAR

The following items, 1-3, will be acted on by one action, with discussion, unless a director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon separately.

1. Oakdale Nursing and Rehabilitation Center Report
2. Approval of Administrative Policies Approval of Minutes –
 - Use of Consent Law Manual – RETIRE (Administrative Manual)
 - Chemical Exposure (Emergency Operations All Hazards Manual)
 - Earthquake Response Procedure (Emergency Operations All Hazards Manual)
 - Subpoena for Deposition Documents Personal Appearance (Administrative Manual)
 - Valid Authorization Signatures (Administrative Manual)
 - Blinds, Cleaning Of (Environmental Services Manual)
3. Approval of Minutes –
 - May 2, 2024 – Regular Meeting

Edward Chock, M.D. made the motion to approve all Consent Calendar items. Louise Sanders made the second. No public Input.

Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye
Dan Cummins - Absent

MOTION CARRIED

MEDICAL STAFF REPORT – Andres Arellano, M.D., Chief of Staff

The Medical Executive Committee requests the District Board's approval of the following items forwarded from the May 21, 2024, meeting.

Doctor Arellano recommended approval of the Medical Staff Report as presented.

A. POLICIES

- A. **Administrative Manual**
 - i. Credentialing Physician\’s and Allied Health Professionals (AHO) in the Event of a Disaster
 - ii. Valid Authorization Signatures
- B. **Case Management**
 - i. Hospital-Based Case Management Transitional Care Planning Program
- C. **Central Service Manual**
 - i. Supplies Ordering from Warehouse
- D. **Clinical Manual**
 - i. Clinical Alarm Safety
 - ii. Code Green Missing High-Risk Patient
 - iii. Critical Value/Test Results Read-Back
 - iv. Emergency Protocols
 - v. Interfacility Transfer
 - vi. Intra-Departmental Transfers
 - vii. Pediatric Room – Door Alarm
 - viii. Plan for Patient Care
 - ix. Rapid Response Team
- E. **Clinical / Laboratory Manual**
 - i. Stat List & Turnaround Times
- F. **Clinical / Pharmacy Manual**
 - i. Discharge Prescriptions
 - ii. Titration of Intravenous Medications

- G. **Pharmacy Manual**
 - i. Compounded Non-Sterile Preparations
 - ii. Controlled Substances Theft/Loss
 - iii. Methadone Guidelines for emergency Narcotic Addiction Treatment
 - iv. Renal Dosing Guidelines
- H. **Respiratory Therapy Manual**
 - i. Aerosol Administration
 - ii. Determining Appropriate Oxygen Delivery Device Bedside Guide
 - iii. High Flow Nasal Cannula with Airvo 2 Unit (Fisher & Paykel)
 - iv. Measuring Cuff Pressures
 - v. Meconium Aspirator or Meconium Aspirator ET Tubes
 - vi. Medical Gas Alarm Procedure
 - vii. Metered-Dose Inhaler Administration
 - viii. Neonatal Resuscitation
 - ix. Newborn and Pediatric Emergency Airway Kit – Supplies List
 - x. Ordering of Medical Gasses
- I. **Oakdale Community Health Center / Women’s Health Clinic**
 - i. Antepartum Testing Non-Stress Testing (NST)
- J. **Oakdale Nursing & Rehab Center**
 - i. Refusal of Prescribed Diet

**XII. RETIRE FORMS and POLICIES
FORMS**

Approval

- i. Assessment of Monoclonal Antibodies Therapy - RETIRE
- ii. Form0686 ER-IM Methotrexate Order for Ectopic Pregnancy - RETIRE
- iii. Form0387 Procedure Verification – RETIRE
- iv. Form0395 Anesthesia Controlled Drug Record – RETIRE
- v. Form 0397 Controlled Substances Administration Record – PACU-OR – RETIRE

POLICIES - RETIRE

- A. **Clinical Manual**
 - i. Administration of Nasogastric Tube Feeding – RETIRE
 - ii. Bladder Scan - RETIRE
 - iii. Buck’s Traction – RETIRE
 - iv. Care and Management of Patients with a Tracheostomy – RETIRE
 - v. Central Venous Catheters (CVC) – RETIRE
 - vi. Chest Tube Closed Drainage System Procedure – RETIRE

- vii. Chest Tube Insertion Procedure – RETIRE
- viii. Dopamine Drip
- ix. Easy Cap disposable End-Tidal CO₂ (Carbon Dioxide) Detector – RETIRE
- x. Emergency Application of External Pacemaker Procedure – RETIRE
- xi. Endotracheal Tube Care and Suctioning – RETIRE
- xii. Extubation of Patients – RETIRE
- xiii. Fecal Incontinence Management (Rectal Tube) – RETIRE

- xiv. Gastrostomy & Percutaneous Endoscopic Gastrostomy (PEG) Enterostomal Tubes – RETIRE
- xv. Hemodynamic Invasive Line Procedure - RETIRE
- xvi. Hemodynamic Monitoring Protocol – RETIRE
- xvii. ICU Flexible Staffing Criteria – RETIRE
- xviii. Implantable Portal Access Device – RETIRE
- xix. Insertion of Radiopaque Nasogastric Feeding Tube with Non-Weighted Tip – RETIRE
- xx. Insertion of Radiopaque Nasogastric Feeding Tube With Weighted Tip – RETIRE
- xxi. Intraosseous (IO) Management and Discontinuation – RETIRE
- xxii. Life Threatening Dysrhythmia Procedure – RETIRE
- xxiii. Maintenance of Peripherally Inserted Central Catheters (PICC) Midline Catheters – RETIRE
- xxiv. Nasogastric Tube Irrigation – RETIRE
- xxv. Nasogastric Tube Lavage – RETIRE
- xxvi. Salem Sump Nasogastric Tube Insertion and Removal – RETIRE
- xxvii. Saline Lock Maintenance – RETIRE

- B. **Clinical ICU Manual**
 - i. Elective Cardioversion Protocol – RETIRE

- C. **Emergency Department**
 - i. Guideline for Chest Tubes - RETIRE

- D. **Respiratory Therapy Manual**
 - i. Management of Infants Who Are Meconium Stained - RETIRE

- E. **ICU / ICCU Manual**
 - i. Critical Care Area Guidelines Admission and Discharge Criteria – RETIRE
 - ii. ICU Structure Standards – RETIRE
 - iii. Nursing Care of ICU Patients - RETIRE

Edward Chock, M.D. made the motion to approve the Medical Staff Report. Fran Krieger made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

Financial Report for April 2024

Ann Croskrey, C.F.O. presented that in April, the District posted a profit on operations before new hospital expenses of \$1.98 million dollars. The profit from operations including the new hospital expenses was \$1.522 million dollars. The difference is the new hospital expenses of interest and depreciation. The income was assisted by the high census of 102 in our long term care also our emergency room average daily visits were 76. That is an increase of over 30% for both departments when compared to last April.

As of the end of April, the year-to-date earnings before interest and depreciation (EBIDA), was 14.3%. Accounts receivable gross days decreased by 5 days to 72 days, and days of cash on hand increased to 112 days. We received most of our intergovernmental transfers (IGT's) during April. We also received an additional \$4 million from IGT's in May that are not reflected in these numbers.

Fran Krieger made the motion to approve the Financial Report. Louise Sanders made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

CHAIR PERSON REPORT - Jim Teter, Vice Chair Person

Vice Chair Person Comments

No report.

CEO Ad Hoc Comm./CEO Performance Regarding Annual Review

Deferred to next Board Meeting.

CHIEF EXECUTIVE OFFICER REPORT - Matt Heyn, President and Chief Executive Officer

Chief Executive Officer Report

Leadership Changes to Announce

Sharon Watkins will be leaving us for Adventist Health and Mark Butler will be going to Kaiser. Both roles are vitally important for the success of OVHD. We have started a search process for permanent replacements. We have been fortunate to have several good candidates for each role.

Welcome Sheryl Perry, our new Clerk of the Board.

Central California Surgery Solutions

We continue to work with this group to grow our surgical services department. They have shown significant interest in doing cases at OVHD. We are working through details both financially and operationally in order to be a success for both parties. I hope to have them credentialed within the next 90 days with surgery starting thereafter.

Infusion Therapy

We continue to make strides in starting our infusion therapy program once again. Nursing leadership and Helen in the pharmacy have vetted out the list of infusion therapies we can provide. This will be an exciting program to start up again.

Rural Health Clinics/Women's Health and Occupational Health Volume

For the month of May it was 8.86% less than the previous year. Unfortunately, two of the three full providers in Riverbank experienced unexpected leaves that started the third week of May. To ensure coverage we redistributed providers that secured locum tenens to assist. One provider's leave will continue to mid-June. The other provider will be absent for a few months. These are good providers for our organization.

Despite these challenges our Occupational Health Department volume was 19% higher than the previous year. Our pricing in this department has not increased in over a decade. We plan to notify companies of the price increase to take place in the first quarter of FY 2025.

The population health specialist has started the data submission process for quality incentive pool or QIP Program, year six reporting, which is due June 14th. It is with pride that we announce the rural health clinics successfully met all 20 measures for the third consecutive year. A remarkable accomplishment only a few, if any, rural hospitals can boast.

David Rodrigues, Jennifer Cook and their team have set the bar quite high, and David and his team have achieved it for the past three years.

We will continue down this path; it's financially good for the organization to strive for these 20 measures.

District Board of Directors of Oak Valley Hospital Resolution District, Calling 2024 General Election for Oak Valley Hospital District; Consolidation of Election with Statewide General Election; and Publication of Notice of Election by Secretary

Edward Chock, M.D. made the motion to approve Resolution 2024-08. Louise Sanders made the second. No public input.

Roll-Call by Sheryl Perry, Clerk of the Board

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

Approval of Operating Room Equipment at a Cost not to Exceed \$210,000

We have been working with Stryker for video imaging equipment for the O.R. They have given us a quote of around \$209,000. This is so that we can continue our endeavors in surgery and recruit surgeons that come from places such as Central California Surgery Solutions. This equipment is needed for video imaging to take place and it's vital for the patient care that we provide.

This equipment is one generation old, refurbished and will serve our needs for quite a while. Brand new would cost up to 30% more. This is adequate for the needs of our O.R. department.

Fran Krieger made the motion to approve the operating room equipment at a cost not to exceed \$210,000. Louise Sanders made the second. No public input

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Absent - Dan Cummins

MOTION CARRIED

Approval to Purchase New Ambulance at a Cost not to Exceed \$155,000

We have several ambulance units that are over the mileage requirements. We have been replacing motors, replacing transmissions, replacing to the tune of about a quarter of a million dollars in a three-year period. It is time to replace one ambulance. We would like to do this on an annual basis; four units within the next four years. We need to do this to keep ambulances on the road, taking care of patients and saving lives.

Louise Sanders made the motion to approve the purchase of a new ambulance at a cost not to exceed \$155,000. Edward Chock, M.D. made the second.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye

Dan Cummins - Absent

MOTION CARRIED

ADJOURNMENT

Jim Teter made the motion to adjourn to Closed session. Fran Krieger made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

The Oak Valley Hospital District meeting was adjourned to closed session at 5:56p.m.

RECONVENE TO OPEN SESSION

ANNOUNCEMENT OF CLOSED SESSION

Board Meeting Minutes - Approved_

- May 2, 2024 - Regular Meeting
- Dr. Arellano - Medical Staff Credentialing Report
- Chief Executive Officer Report - No Report

Next Board of Directors meeting is scheduled on Thursday, August 1, 2024.

ADJOURNMENT

Jim Teter made the motion to adjourn the Board of Directors meeting. Fran Krieger made the second. No public input.

Teter - Aye
Sanders - Aye
Chock - Aye
Krieger - Aye
Dan Cummins - Absent

MOTION CARRIED

The Board of Directors meeting was adjourned at 6:13p.m.

Recorder: Sheryl Perry, Clerk of the Board.

Oak Valley Hospital District
District Board of Directors
Regular Meeting - Open Session
June 6, 2024

APPROVED: _____
Louise Sanders, Secretary

DATE: _____