

**REGULAR MEETING OF THE BOARD OF DIRECTORS
OF OAK VALLEY HOSPITAL DISTRICT
OPEN SESSION
July 11, 2024, 5:30p.m.
1425 West H Street, Oakdale, CA 95361
Royal Oak Conference Room**

Board

Dan Cummins, Chair Person
Jim Teter, Vice Chair Person
Louise Sanders, Secretary
Edward Chock, M.D., Director
Fran Krieger, Director

Staff

Matt Heyn, President and C.E.O.
Ann Croskrey, C.F.O.
David Rodrigues, V.P., C.O.O.
Will Pringle, V.P., Oakdale Nursing & Rehab. Center
Chang Ahn, Director of Finance
Jennifer Cook, Interim Dir of Quality, Risk Mgmt. & PI
Rael Pabalan, Interim., V.P., Nursing Services

CALLED TO ORDER

The District Board of Directors Meeting was called to order by Dan Cummins, Board Chair Person at 5:30p.m.

PUBLIC COMMENT

Public Comment read. Public in attendance.

Nancy Podolsky addressed the Board, requesting that instead of distributing Board packet yearly subscriptions in print, they be made available online.

The Board has agreed to implement this change starting with the August 1, 2024 District Board Meeting. Board packets will be accessible online for all.

CONSENT CALENDAR

The following items, 1-3, will be acted on by one action, with discussion, unless a director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon separately.

1. Oakdale Nursing and Rehabilitation Center Report
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center
2. Approval of Administrative Policies
 - Interpreters and Translation Services
3. Approval of Minutes –
 - June 6, 2024 – Regular Meeting

Jim Teter made the motion to approve all Consent Calendar items. Edward Chock, M.D. made the second. No public input.

Cummins – Aye
Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye

MOTION CARRIED

MEDICAL STAFF REPORT – Edward Chock, M.D. on behalf of Andres Arellano, M.D., Chief of Staff

The Medical Executive Committee requests the District Board's approval of the following items forwarded from the June 18, 2024 meeting.

Edward Chock, M.D., on behalf of Dr. Arellano, Chief of Staff requested approval of the Medical Staff Report as presented.

Forms/Policies

A. POLICIES

A. Anesthesia Services

- i. Postoperative Anesthesia Care

B. Central Service Manual

- i. Decontamination Process of Instruments and Equipment
- ii. Steam Sterilization Process (Primus Prevac Sterilizer)
- iii. Wrapping and Packaging Items for Sterilization

C. Clinical Manual

- i. Preceptor Agreement – Students
- ii. Recovery of Surgical and GI Patients for Regular and After Hours

POLICIES – (RETIRE)

A. Forms

- i. Form0387 Procedure Verification – RETIRE
- ii. Form0395 Anesthesia Controlled Drug Record – RETIRE
- iii. Form0397 Controlled Substances Administration Record - RETIRE

B. Administrative Manual

- i. Medical Staff Proctorship - RETIRE

C. Anesthesia Services

- ii. Educational Responsibilities of the Department of Anesthesia - RETIRE
- iii. Completion of Anesthesia Record - RETIRE
- iv. Delineation of Responsibility for Patients in PACU - RETIRE
- v. Organization of Anesthesia Department - RETIRE

Louise Sanders made the motion to approve the June 18, 2024 Medical Staff Report. Jim Teter made the second. No public input.

Cummins – Aye
Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye

MOTION CARRIED

Financial Report for May 2024

Ann Croskrey, C.F.O. presented the May 2024 Financial Report. In May, the District posted a profit from operations before new hospital expenses of \$2.114 million dollars. The profit from operations including new hospital expenses was \$1.656 million dollars. The difference is the new hospital expenses of interest and depreciation.

As of the end of May, the year-to-date earnings before interest and depreciation (EBIDA), was 15.6%. Accounts receivable gross days decreased by 5 days to 67 days, and days of cash on hand increased to 121 days.

Jim Teter made the motion to approve the Financial Report for May 2024. Fran Krieger made the second. No public input.

Cummins – Aye
Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye

MOTION CARRIED

CHAIR PERSON REPORT – Dan Cummins, Chair Person

Chair Person Comments

Financial Review and Reorganization Effort:

After reviewing the financial performance of the last several months and discussing the impact of recent reorganization efforts. It was noted that while the reorganization was challenging and resulted in significant personnel changes, it was necessary for the financial health and sustainability of the organization.

Financial Impact:

- Operating income over the last four months averaged \$1.394 million per month, reflecting a significant improvement compared to the previous nine months, which averaged \$215,000 per month.
- The decision to implement deep cuts was difficult but has proven to be financially beneficial for the Hospital District as a whole.

Future Outlook: Discussion centered on leveraging the improved financial position to potentially expand hospital capabilities and introduce new procedures, enhancing services offered to the community.

CHIEF EXECUTIVE OFFICER REPORT - Matt Heyn, President and Chief Executive Officer

Chief Executive Officer Report

Introduction of Staff Members:

Mr. Heyn introduced two current staff members:

- Chang Anh, Director of Finance
- Rael Pabalan, Interim Vice President of Nursing

Announcement of New Chief Nursing Officer (CNO):

Mr. Heyn informed the board that David Neal, a candidate with extensive CNO experience in rural hospitals, has been selected for the position. He will commence his role on Monday, July 15, 2024.

Radiology:

Mark Butler has left the organization, resulting in the appointment of an Interim Director of Radiology. Additionally, the night shift radiologist group in the Radiology Department has been changed. These changes have brought some challenges, but the organization is committed to persevere and maintain the highest quality of patient care.

Central California Surgery:

Central California Surgery has expressed continued interest in partnering with our organization. They have submitted their credentialing packets to our medical staff office for review.

Central California Surgery specializes in Bariatric Surgery, and discussions are ongoing regarding collaboration for surgical coverage and their Bariatric Program.

Purchase of Coag Analyzer:

The organization has recently purchased a Coag Analyzer. This decision was prompted by ongoing issues with the previous analyzer, which frequently malfunctioned, necessitating sending specimens to Stockton for testing. The decision to purchase the Coag Analyzer ensures that our lab can function at its highest capacity, reducing downtime and improving turnaround times for test results.

Budget Presentation - Matt Heyn, Chief Executive Officer, Ann Croskrey, Chief Financial Officer and Change Ahn, Director of Finance

FY 2025 Operating Budget Parameters

Report attached.

Public Comment: Nancy Podolsky expressed concern regarding outpatient services potentially overtaking inpatient services. She inquired about the organization's competitive positioning compared to other facilities.

The Board Chair Person responded, emphasizing the importance of focusing on areas where the organization can excel. This includes maintaining a strong Radiology Department and Surgery Department, while also enhancing services in clinics and other outpatient services.

ADJOURNMENT

Jim Teter made the motion to adjourn to Closed session. Edward Chock, M.D. made the second.
No public input.

Cummins – Aye
Teter – Aye
Sanders – Aye
Chock – Aye
Krieger – Aye

MOTION CARRIED

The Oak Valley Hospital District meeting was adjourned to closed session at 6:07p.m.

RECONVENE TO OPEN SESSION

ANNOUNCEMENT OF CLOSED SESSION

Board Meeting Minutes – Approved_

- June 6, 2024 – Regular Meeting
- Quality Updates – Jennifer Cook, Interim Director, Quality & Risk Management
- Dashboard
- Risk Management Report

Chief Executive Officer Report – No Report

Next Board of Directors meeting is scheduled on Thursday, August 1, 2024.

ADJOURNMENT

Jim Teter made the motion to adjourn the Board of Directors meeting. Edward Chock, M.D. made the second. No public input.

Cummins – Aye

Teter – Aye

Sanders – Aye

Chock – Aye

Krieger – Aye

MOTION CARRIED

The Board of Directors meeting was adjourned at 6:27p.m.

Recorder: Sheryl Perry, Clerk of the Board.

APPROVED: _____
Louise Sanders, Secretary

DATE: _____