

Regular Board Packet

September 5, 2024

Board Packet

Agenda

9.5.2024 - District Board Agenda 2

Regular Board Meeting Minutes

8.01.2024 Board Meeting Minutes 6

OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”

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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**September 5, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action    **CONSENT CALENDAR ITEMS**  
Items 1-3 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

1. **Oakdale Nursing and Rehabilitation Center Report**  
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center - The ONRC report to be distributed at the meeting.
2. **Approval of Administrative Forms and Policies - None**
3. **Approval of Minutes –**
  - August 1, 2024 – Regular Meeting

**FINANCE COMMITTEE** – Edward Chock, M.D., Chairperson  
- Matt Heyn, President and C.E.O. and Ann Croskrey, CFO

Action    1. Financial Reports for July 2024  
Approval of July 2024 Financial Statements

**CHAIR PERSON REPORT**  
- Dan Cummins, Chair Person

Information    1. Chair Person Comments

**CHIEF EXECUTIVE OFFICER REPORT**  
- Matt Heyn, President and Chief Executive Officer

Information    1. Chief Executive Officer Report

- Cyber Incident Update – Ann Croskrey, CFO
- OVHD Human Resources Statistic Report – Ann Croskrey, CFO

**ADJOURN TO CLOSED SESSION**

- Action                    1.     **Approval of Closed Session Minutes –**
- August 1, 2024 - Regular Meeting
- (See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

Information             **REPORT OF CLOSED SESSION**

Action                    **ADJOURNMENT**

**The next Regular meeting of the Board of Directors is scheduled on Thursday, October 3, 2024, at 5:30p.m.**

Posted on: August 30, 2024

By: Sheryl Perry, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
September 5, 2024, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

- Chief Executive Officer – Matt Heyn, President and Chief Executive Officer

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT  
OPEN SESSION  
August 1, 2024 5:30p.m.  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**Board**

Dan Cummins, Chair Person  
Jim Teter, Vice Chair Person  
Louise Sanders, Secretary  
Edward Chock, M.D., Director  
Frances Krieger, Director

**Staff**

Matt Heyn, President & C.E.O.  
Andres Arellano, M.D., Chief of Staff  
Ann Croskrey, CFO  
David Rodrigues, V.P., C.O.O.  
Will Pringle, V.P., Oakdale Nursing & Rehab. Center  
David Neal, V.P., Nursing Services

**CALLED TO ORDER**

The District Board of Directors Meeting was called to order by Dan Cummins, Board Chair Person at 5:32p.m.

**PUBLIC COMMENT**

Public Comment read. Public in attendance.

Nancy Podolsky expressed her concerns regarding the timeliness of radiology readings.

**CONSENT CALENDAR**

The following items, 1-3, will be acted on by one action, with discussion, unless a director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon separately.

1. Oakdale Nursing and Rehabilitation Center Report  
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center
  
2. Approval of Administrative Policies
  - Bioterrorism Response
  - Decontamination Procedure
  - Decontamination Policy
  - Employee Family & Pet Care
  - Failure of Nurse Call System
  - Informed Consent for Assessment and Treatment
  - Riot or Civil Disturbance Response Plan
  - Shelter in Place
  - Telehealth Treatment Consent

3. Approval of Minutes -

- July 11, 2024 - Regular Meeting

Edward Chock, M.D. made the motion to approve all Consent Calendar items. Fran Krieger made the second. No public input.

Cummins - Aye  
Teter - Aye  
Chock - Aye  
Krieger - Aye  
Sanders - Aye

**MOTION CARRIED**

**Financial Report for June 2024**

Ann Croskrey, C.F.O presented the June 2024 Financial Report. In June, the District posted a profit from operations before new hospital expenses of \$1.1 million dollars. The profit from operations including new hospital expenses was \$691 thousand dollars. The difference is the new hospital expenses of interest and depreciation. As of June, the year-to-date earnings before interest and depreciation (EBIDA), was 15.8%. Accounts receivable gross days increased to 78 days, and days of cash on hand decreased to 117 days.

Jim Teter made the motion to approve the Financial Report for June 2024. Edward Chock, M.D. made the second. No public input.

Cummins - Aye  
Teter - Aye  
Sanders - Aye  
Chock - Aye  
Krieger - Aye

**MOTION CARRIED**

**CHAIR PERSON REPORT - Dan Cummins, Chair Person**

**Chair Person Comments**

Overall, the business of Oak Valley Hospital District has been progressing well. We do continue to face and address various challenges.

This evening, I would like to establish an Ad Hoc Committee meeting for our CEO performance review. Mr. Heyn, our CEO, has been with us since November 2, 2023. Each Board member has been provided with a CEO evaluation form. I would like to ask if this form still meets our needs or if revisions are

necessary. The evaluation will cover the period from Mr. Heyn's contract start date, November 2, 2023, through to the present.

Annual evaluations are crucial as they allow us to assess our administration's performance, particularly that of our CEO, and identify any areas or issues to address in the upcoming fiscal year. I look forward to your feedback and ask that you return your completed evaluations to me as soon as possible.

This year's Ad Hoc Committee for the evaluation will consist of Director Sanders and myself.

Jim Teter made the motion to approve the CEO Performance Review Ad Hoc Committee. Fran Krieger made the second. No public input.

Cummins - Aye  
Teter - Aye  
Sanders - Aye  
Chock - Aye  
Krieger - Aye

#### MOTION CARRIED

#### Chief Executive Officer Report - Matt Heyn, President and Chief Executive Officer

##### Chief Executive Officer Report

**Nursing Leadership:** I am pleased to announce that David Neal began his tenure at Oak Valley Hospital District (OVHD) on July 15th. David has quickly adapted to his role and is expected to make significant contributions to our clinical operations. His extensive experience in nursing leadership within small rural hospitals equips him well to elevate our clinical departments to new heights.

**Radiology Leadership:** We have faced challenges in finding a suitable leader for our Radiology department. Currently, our interim leader is maintaining operations, but we have engaged Merraine Group to conduct a nationwide search for a permanent solution. Additionally, we are evaluating the effectiveness of our current group of radiologists due to issues such as long wait times for readings and misreads. This department will receive focused attention over the coming months, and I will keep the Board updated on our progress.

**Ambulatory Transfusion Center (ATC):** During a recent Medical Executive Committee meeting, it was emphasized that reopening our ATC is crucial to prevent local patients from needing to travel to Modesto for simple infusions. We have the necessary equipment in place and are now assessing staffing needs. David Neal is leading this initiative, and I am optimistic that we will resolve the staffing details and reopen the department in the near future.

**Central California Surgery:** We continue to collaborate with Central California Surgery. All the surgeons have visited our facilities, reviewed our operating rooms and equipment, and identified only minor additional purchases required. We are progressing with their credentialing process and anticipate that the first surgeries by this group will commence in late September. The surgeons have expressed their satisfaction with our facilities and the welcome they have received.



**Budget:** At the last District Board Meeting, we presented the FY2025 Operating Budget Parameters but did not vote on them.

Jim Teter made the motion to approve FY2025 Operating Budget Parameters. Edward Chock, M.D. made the second. No public input.

Cummins - Aye  
Sanders - Aye  
Chock - Aye  
Krieger - Aye  
Teter - Aye

**MOTION CARRIED**

**NAGE - CBA Approval:**

The newly negotiated CBA with NAGE aligns with the terms provided to the rest of the hospital staff, including a 1.5% pay increase. This increase will be retroactive to the expiration date of the previous CBA, which was November 26. Consequently, NAGE-represented employees will receive retroactive pay for this period. The annual cost to the organization for this agreement will be \$60,000.

Louise Sanders made the motion to approve the NAGE increase. Fran Krieger made the second. No public input.

Cummins - Aye  
Sanders - Aye  
Chock - Aye  
Krieger - Aye  
Teter - Aye

**MOTION CARRIED**

**OVHD Human Resources Statistics Report - Ann Croskrey, CFO**

I am pleased to report that we have successfully filled many of our open positions, marking our first positive net gain in quite some time. Our HR team is focusing efforts on filling the more challenging roles, with Radiology being a key area of concern for our techs. We have also made significant progress with our CNAs at the care center, resulting in another positive gain in staffing there. As always, we experience some turnover, and I will provide a detailed update on that next month.

**Public Comment:**

Regarding NAGE - CBA Approval a member of the public inquired whether the \$60,000 for retroactive pay was a monthly or annual cost. The CEO clarified that this amount is for the entire year, including benefits.

**ADJOURNMENT**

Jim Teter made the motion to adjourn to closed session. Edward Chock, M.D. made the second. No public input.

- Cummins - Aye
- Sanders - Aye
- Chock - Aye
- Krieger - Aye
- Teter - Aye

**MOTION CARRIED**

The Oak Valley Hospital District meeting was adjourned to closed session at 5:55p.m.

**RECONVENE TO OPEN SESSION**

**ANNOUNCEMENT OF CLOSED SESSION**

Board meeting minutes - Approved\_

- July 11, 2024 - Regular Meeting

Medical Staff Credentials Report -Approved

President and C.E.O. Report - Presented

- Radiology Department Updates

**ADJOURNMENT**

Jim Teter made the motion to adjourn the Board of Directors meeting. Louise Sanders made the second. No public input.

- Cummins - Aye
- Teter - Aye
- Chock - Aye
- Krieger - Aye
- Sanders - Aye

**MOTION CARRIED**

The Board of Directors meeting was adjourned at 6:37p.m.

Recorder: Sheryl Perry, Clerk of the Board.

APPROVED: \_\_\_\_\_  
Louise Sanders, Secretary

DATE: \_\_\_\_\_