

Regular Board Packet

February 6, 2025

Board Packet

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OUR MISSION

“We Focus on Personalized Quality Health Care and Wellness for Those We Serve”

OUR VISION

“Oak Valley Hospital District Will Continue as an Independent Locally Controlled and Governed Special District Hospital. To Accomplish This We Will Adhere to the Following Guidelines:
Being Fiscally Responsible in Our Decision Making Process
Maintain and Expand Services that Best Reflect Our Needs and Resources Available
Promote Positive Change in the Health Status of Employees and Area Residents.”

OUR VALUES

“Accountability; Being Responsible for Actions Taken and Not Taken
Integrity; Doing the Right Thing for the Right Reason
Respect; Valuing All People at All Times”

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**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT**

**February 6, 2025, 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal and Charter Oak Conference Rooms**

| <u>Time</u> | <u>Action</u> | <u>Item</u>                                                 |
|-------------|---------------|-------------------------------------------------------------|
| 5:30 p.m.   | Action        | <b>MEETING CALLED TO ORDER</b><br>Dan Cummins, Chair Person |

**PUBLIC COMMENT**

In compliance with the California Brown Act the District Board of Directors welcomes comments from the public.

This is the opportunity for members of the public to directly address the District Board of Directors on any item of interest to the public under the jurisdiction of the District including items on this agenda.

Persons wishing to make a presentation to the Board of Directors shall observe the following procedure:

1. A written request to the Board on the form provided at the meeting (optional)
2. Oral presentations are limited to three (3) minutes.
3. Members of the public will be afforded the opportunity to speak at the beginning of the public meeting during the general Public Comment section of the agenda on any item under the jurisdiction of the District as well as during the consideration of an individual item on the agenda for that public meeting, however the three-minute limit described in item 2, above, will be applied to an individual’s cumulative comments during the meeting.

The proceedings of the Board are recorded and are part of the public record.

Materials related to an item on this Agenda, submitted to the Oak Valley Hospital District after distribution of the agenda packet, are available for public inspection in the Secretary’s Office at 1425 West H Street, Suite 270, Oakdale, CA during normal business hours.

Information/Action    **CONSENT CALENDAR ITEMS**

Items 1-2 comprise the consent agenda, unless there is discussion by a member of the audience or Board Members, they may be approved in one motion.

1. **Oakdale Nursing and Rehabilitation Center Report**  
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center

2. **Approval of Minutes –**

- January 09, 2025 – Regular Meeting

Action            **MEDICAL STAFF REPORT – Gretchen Webb-Kummer, M.D., Chief of Staff**

**The Medical Executive Committee requests the District Board’s approval of the following items forwarded from the January 21, 2025 meeting.**

**Forms/Policies**

- A.     The Department of Medicine Committee Report – (01/14/2025)  
       Lee Horwitz, MD, Chairperson

i.     POLICIES

**Diagnostic Imaging Manual**

- Critical Patient MRI
- Radiology Philosophy    (RETIRE)

**Approval**

- B.     The Department of Surgery Committee Report – (Next Mtg 02/11/2025)  
       Matthew Tilstra, MD, Chairperson

**Standing**

- C.     The Quality Council Report – (Next Sch Mtg02/13/2025)  
       Lee Horwitz, MD, Chairperson

**Standing**

**FINANCE COMMITTEE – Edward Chock, M.D., Chairperson**  
-     Matt Heyn, President and C.E.O. and Ann Croskrey, CFO

- Action            1. Approval of Prior Meeting Item  
                     Approval of November 2024 Financial Statements (*Previously Omitted*)

- Action            2. Financial Reports for December 2024  
                     Approval of December 2024 Financial Statements

**CHAIR PERSON REPORT**

- Dan Cummins Chair Person

Information 1. Chair Person Comments

**CHIEF EXECUTIVE OFFICER REPORT**

- Matt Heyn, President and Chief Executive Officer

Information 1. Chief Executive Officer Report

Information 2. OVHD Human Resources Statistic Report – Ann Croskrey, Chief Financial Officer

Information 3. Strategies for Physician Recruitment and Retention  
- David Rodrigues, Chief Operating Officer

**ADJOURN TO CLOSED SESSION**

Action 1. **Approval of Closed Session Minutes –**  
• January 9, 2025 - Regular Meeting  
**(See attached Agenda for Closed Session)**

**RECONVENE TO OPEN SESSION**

Information **REPORT OF CLOSED SESSION**

Action **ADJOURNMENT**

**The next Regular meeting of the Board of Directors is scheduled on March 6, 2025 at 5:30p.m.**

Posted on: February 3, 2025

By: Sheryl Perry, Clerk of the Board

**OAK VALLEY HOSPITAL DISTRICT  
BOARD OF DIRECTORS  
AGENDA FOR CLOSED SESSION**

Pursuant to California Government Code Section 54954.2 and 54954.5, the board agenda may describe closed session agenda items as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items are described in substantial compliance with Section 54954.5 of the Government Code.

**Regular Meeting of the Board of Directors of the Oak Valley Hospital District  
February 6, 2025 5:30p.m.,  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**CLOSED SESSION AGENDA ITEMS**

**HEARINGS/REPORTS**

(Government Code §37624.3 & Health and Safety Code §§1461, 32155)

**Subject matter:** (Specify whether testimony/deliberation will concern staff privileges, report of medical audit committee, or report of quality assurance committee):

Medical Staff Credentials Report – Gretchen Webb-Kummer, M.D., Chief of Staff

Chief Executive Officer – Matt Heyn, President and Chief Executive Officer

- Quality Updates – Jennifer Cook, Director, Quality & Risk Management
  - Dashboard
  - Risk Management Report

**ADJOURN TO OPEN SESSION**

In observance of the Americans with Disabilities Act, please notify us at 209-848-4102 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

## February 2025 ONRC Board Report

ONRC is pleased to report our 14<sup>th</sup> consecutive month of operations with a patient census above budget. Just one year ago in December of 2023, ONRC averaged 86 patients per day. This December we closed with an Average Daily Census of 95, representing a 10% YOY increase in business. Our custodial census remains stable and averaged 84 patients per day. The census in our Transitional Care Unit, or 300 Wing, averaged 99% occupancy, our best performance since reopening the unit.

Regarding regulatory visits, we are proud to announce that one self-report investigation was completed by the state. After careful review, the state determined no deficiency or citations will be levied.

Regarding staffing, we remain without the MDS nursing position. We have initiated a recruitment request for a temporary MDS nurse to cover the absence of this vital role.

This concludes our February ONRC Board Report.

William Pringle II

VP of LTC

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF OAK VALLEY HOSPITAL DISTRICT  
OPEN SESSION  
January 9, 2025 5:30p.m.  
1425 West H Street, Oakdale, CA 95361  
Royal Oak Conference Room**

**Board**

Dan Cummins, Chair Person  
Frances Krieger, Vice Chair Person  
Edward Chock, M.D., Secretary  
Shirrelle O. Moore, Director  
Sara Shipman, Director

**Staff**

Matt Heyn, President and C.E.O.  
Gretchen Webb-Kummer, M.D., Chief of Staff  
Ann Croskrey, CFO  
David Rodrigues, V.P., C.O.O.  
David Neal, V.P., Nursing Services  
Will Pringle, V.P., Oakdale Nursing & Rehab.

**CALLED TO ORDER**

The District Board of Directors Meeting was called to order by Dan Cummins, Board Chair Person at 5:30 p.m.

**PUBLIC COMMENT**

The Chair Person acknowledged compliance with the California Brown Act. Public in attendance.

**CONSENT CALENDAR**

The following items, 1-2, will be acted on by one action, with discussion, unless a director or other person requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon separately.

1. Oakdale Nursing and Rehabilitation Center Report  
Will Pringle, V.P., Oakdale Nursing and Rehabilitation Center
  
2. Approval of Minutes -
  - December 5, 2024 - Regular Meeting

Fran Krieger made the motion to approve all Consent Calendar items. No public input.

Cummins - Aye  
Krieger - Aye  
Chock - Aye  
Moore - Aye  
Shipman - Aye

**MOTION CARRIED**

**Financial Report for November 2024**

In November, the District posted a profit from operations before new hospital expenses of \$1.05 million. The profit from operations, including new hospital expenses, was \$664,000. The difference is the new hospital expenses of interest and depreciation.

As of the end of November, the year-to-date earnings before interest and depreciation (EBIDA) was 17.2%. Days of cash on hand decreased from 95 to 60 days. The decrease in cash was mainly from sending out almost \$6 million in intergovernmental transfers, which will be returned with matching federal funds in a few months.

Accounts receivable gross days decreased from 79 days to 76 days. We're not reporting on December, but December did close at 64 days.

**Addition of Item to Agenda**

The Chair Person informed the Board that an additional item would be added to the agenda for consideration following the closed session. This item pertains to the approval of transitioning the contracting of Emergency and Hospital Medicine services to a single entity.

A motion to add the consideration of this item to the agenda following the closed session was made by Edward Chock, M.D. and seconded by Fran Krieger. No public input.

Cummins – Aye  
Krieger – Aye  
Chock – Aye  
Moore – Aye  
Shipman – Aye

**MOTION CARRIED**

**CHAIR PERSON REPORT – Dan Cummins, Chair Person**  
**Finance Committee Appointment Discussion**

The Board considered the appointment of Fran Krieger to the Finance Committee. Director Shirrelle O. Moore inquired about nominating another candidate and subsequently nominated Sara Shipman, citing her relevant background and strong interest in the role.

Both candidates presented their qualifications:

- Sara Shipman highlighted her financial background and acknowledged the value of Ms. Krieger's experience.
- Fran Krieger detailed her extensive experience, including eight years with the Purchasing Department of Stanislaus County, 17 years in banking, and 32 years as a business owner.



A vote was conducted, with Sara Shipman receiving 2 votes and Fran Krieger receiving 3 votes.

The motion to appoint Fran Krieger to the Finance Committee was approved. Chairperson Cummins made the second. No public input.

Cummins – Aye  
Krieger – Aye  
Chock – Aye  
Moore – Aye  
Shipman – Aye

**MOTION CARRIED**

### **Upcoming Governance Education**

An upcoming governance education workshop was discussed, designed to provide board members with a deeper understanding of their roles and responsibilities. This initiative was highlighted as essential for distinguishing between operations and governance.

The workshop is scheduled for January 30-31, 2025, beginning with a dinner on the evening of January 30th to foster personal connections among board members. The workshop will take place at the Inn at the Presidio in San Francisco and will commence at 8 a.m. on January 31st.

This workshop, designed with a robust agenda, seeks to equip board members with the knowledge and tools necessary to effectively govern the organization while upholding legal and fiduciary responsibilities.

### **Chief Executive Officer Report - Matt Heyn** **EM, HM, and Radiology RFP Updates**

- Provided an update on the Emergency Medicine (EM) and Hospital Medicine (HM) Request for Proposal (RFP) process, with detailed results to be presented during the closed session.
- A similar RFP process has been initiated for radiology services due to performance concerns with the current provider. This reflects the organization's commitment to improving services and holding partners accountable.

### **New Service Lines Implementation**

- Inpatient Gastroenterology (GI) and Emergency Orthopedic (Ortho) coverage have recently been added.
- GI services have retained six inpatient days and performed one GI procedure.
- Ortho services retained 14 inpatient days and involved two surgeons.
- These additions aim to reduce patient outmigration and keep care local, improving community perception and fulfilling the hospital's mission.

### **Future Service Expansion**

- The organization continues to analyze patient outmigration data to identify gaps in care. Potential new service lines, such as neurology, are being evaluated based on volume, staff competence, and financial feasibility.

### **Community Engagement and Marketing**

- To improve visibility and patient trust, OVHD will strengthen community engagement through:
  - o Participation in civic groups by senior leadership.
  - o Development of marketing and PR strategies utilizing media, social media, and word of mouth.

### **Primary Care Recruitment**

- At the February board meeting, a plan will be presented to recruit and retain local primary care providers, a key to a successful hospital and a healthy community.
- Mr. Heyn emphasized the importance of primary care as a foundation for future healthcare delivery.

### **ADJOURNMENT**

Fran Krieger made the motion to adjourn to closed session. Sara Shipman made the second.  
No public input.

Cummins – Aye  
Krieger – Aye  
Chock – Aye  
Moore – Aye  
Shipman – Aye

**MOTION CARRIED**

The Oak Valley Hospital District meeting was adjourned to closed session at 6:01 p.m.

### **RECONVENE TO OPEN SESSION**

#### **ANNOUNCEMENT OF CLOSED SESSION**

Board meeting minutes – Approved\_\_

- December 5, 2024 – Regular Meeting
- Proposed Transition in Emergency & Hospital Medicine - Matt Heyn, President & CEO and David Neal, V.P. of Nursing

Sara Shipman moved to approve the transition of contracting Emergency and Hospital Medicine services to a single entity. Shirrelle O. Moore seconded the motion. No public input.

Cummins - Aye  
Krieger - Aye  
Chock - Aye  
Moore - Aye  
Shipman - Aye

**MOTION CARRIED**

**ADJOURNMENT**

Fran Krieger made the motion to adjourn the Board of Directors meeting. Edward Chock, M.D., made the second. No public input.

Cummins - Aye  
Krieger - Aye  
Chock - Aye  
Moore - Aye  
Shipman - Aye

**MOTION CARRIED**

The Board of Directors meeting was adjourned at 6:44 p.m.

Recorder: Sheryl Perry, Clerk of the Board.

APPROVED: \_\_\_\_\_  
Edward Chock, M.D., Secretary

DATE: \_\_\_\_\_

**MEMO:** February 6, 2025  
**TO:** Members of the District Board  
**FROM:** Medical Executive Committee  
**RE:** Approval items to be reviewed in open session

**The Medical Executive Committee requests the District Board's approval of the following items forwarded from the January 21, 2025, meeting.**

- A. The Department of Medicine Committee Report – (01/14/2025)  
Lee Horwitz, MD, Chairperson
- i. POLICIES **Approval**
    - **Diagnostic Imaging Manual**
    - Critical Patient MRI
    - Radiology Philosophy (RETIRE)
- B. The Department of Surgery Committee Report – (Next Mtg 02/11/2025) **Standing**  
Matthew Tilstra, MD, Chairperson
- C. The Quality Council Report – (Next Sch Mtg 02/13/2025) **Standing**  
Lee Horwitz, MD, Chairperson